

HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)

Co-Applicant Board Meeting Agenda

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October 14, 2021, 9:00 - 11:00am

AGENDA	SPEAKER(S)	TAB	TIME
A. CALL TO ORDER	Brian Greenberg		9:00am
B. APPROVAL OF THE ORDER OF THE AGENDA	Brian Greenberg		9:02am
C. PUBLIC COMMENT			9:05am
<p>Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.</p>			
D. CONSENT AGENDA			9:10am
1. Approve meeting minutes from Sept. 16, 2021 Board Meeting	Irene Pasma	Tab 1	
E. CONSUMER INPUT/GUEST SPEAKER			9:15am
<p>Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.</p>			
1. Community Updates	Board members		
2. Field Medicine in Half Moon Bay Update	Dr. Frank Trinh		
F. BUSINESS AGENDA			9:30am
1. Adopt a resolution finding that, because of the continuing COVID-19 pandemic state of emergency, meeting in person would present imminent risks to the health or safety of attendees.	Lauren Carroll	Tab 2	
2. Chair and Vice Chair Nominations	Jim Beaumont	Tab 3	
3. Vote to form a standing Strategic Plan Subcommittee	Irene Pasma	Tab 4	
4. Vote to change November meeting date due to Veteran's Day Holiday on November 11 th	Irene Pasma		
G. REPORTING & DISCUSSION AGENDA			10:00am
1. QI/QA Subcommittee Update	Danielle & Amanda	Tab 5	
2. COVID-19 Supplemental Funding Update	Sofia Recalde	Tab 6	
3. Contracts & MOU Update	Sofia Recalde	Tab 7	
4. Discuss/Review Federal Single Financial Audit	Jim Beaumont	Tab 8	
5. Program Director's Report	Jim Beaumont	Tab 9	
6. Program Budget/Finance Report	Jim Beaumont	Tab 10	
7. Future Board Speakers	Brian Greenberg		
8. Planning for Needs Assessment 2022/2023 Discussion	Irene Pasma	Tab 11	10:45
ADJOURNMENT			10:55am
H. Future meeting: November TBD, 2021 9am-11am			



TAB 1

Consent Agenda

**Healthcare for the Homeless/Farmworker Health Program (Program)
Co-Applicant Board Meeting Minutes (September 16th, 2021)
Teams Meeting**

<p><u>Co-Applicant Board Members Present</u> Robert Anderson Steven Kraft Victoria Sanchez De Alba, Vice Chair Janet Schmidt Brian Greenberg, Chair Suzanne Moore Eric Debode Tony Serrano Steve Carey Tayischa Deldridge Jim Beaumont, HCH/FH Program Director (Ex-Officio)</p>	<p><u>County Staff Present</u> Irene Pasma, Program Implementation Coordinator Danielle Hull, Clinical Coordinator Sofia Recalde, Management Analyst Amanda Hing Hernandez, Medical Director Lauren Carroll, County Counsel</p>	<p><u>Members of the Public</u></p> <p><u>Absent Board Members/Staff:</u> Christian Hansen Gabe Garcia</p>
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ITEM	DISCUSSION/RECOMMENDATION	ACTION
<u>Call To Order</u>	Brian Greenberg called the meeting to order at 9:02 A.M and did a roll call.	
<u>Order of the Agenda</u>	No discussion.	Request to approve the Order of the Agenda was <u>MOVED</u> by Brian G and <u>SECONDED</u> by Suzanne M and <u>APPROVED</u> by all Board members present. Steve K abstained.
<u>Public Comment</u>	None.	
<u>Consent Agenda</u> 1. Mtg minutes from August 26th, 2021	Please refer to TAB 1 All items on Consent Agenda were approved.	Request to approve Consent Agenda was <u>MOVED</u> by Janet S and <u>SECONDED</u> by Steve C and <u>APPROVED</u> by all Board members present. Steve K abstained.
<u>Consumer Input / Guest Speakers</u> Community Updates	Suzanne Moore – Legal Aid of East Palo Alto is preparing for increased evictions once the moratorium expires on 9/30. Core service agencies are encouraging and supporting residents to apply for COVID-19 rent relief. Pacifica Resource Center reports providing housing assistance to a much larger number of families compared to prior to the pandemic.	

	<p>Brian Greenberg – Maple Street admissions paused due to COVID outbreak. No update on when admissions will resume.</p> <p>Victoria Sanchez de Alba requested an update on field medicine services in Half Moon Bay. Staff will request PHPP to attend the next Board to provide an update.</p>	
<p><u>Business Agenda:</u> Board members with Sep 2021 expiring terms</p>	<p>Please refer to TAB 2</p> <p>Per the Board's By-Laws, the term of each Board Member will be four (4) years, and there is no limit on the number of terms a member of the Board may serve. Three board Members (Brian Greenberg, Robert Anderson and Steve Kraft) will have completed their 4-year term at the end of September, and they each indicated interesting in remaining on the Board.</p>	<p>Request to approve Brian Greenberg for a new term was <u>MOVED</u> by Steve C and <u>SECONDED</u> by Tayischa D and APPROVED by all Board members present. Steve K abstained.</p> <p>Request to approve Robert Anderson for a new term was <u>MOVED</u> by Steve C and <u>SECONDED</u> by Suzanne M and APPROVED by all Board members present. Steve K abstained.</p> <p>Request to approve Steve Kraft for a new term was <u>MOVED</u> by Janet S and <u>SECONDED</u> by Suzanne M and APPROVED by all Board members present.</p>
<p>Brown Act Executive Order expiration</p>	<p>Governor Newsom extended the emergency order allowing Brown Act public meetings to continue teleconference meetings through January 1, 2024. The HCH/FH Board will need to determine by majority vote at each meeting that, because of the public health emergency, meeting in person would present imminent risks to the health or safety of attendees. HCH/FH staff will add this an action item to future agendas.</p>	
<p>Finalize last three Strategic Plan Goals</p>	<p>Please refer to TAB 3</p> <p>The final three strategic plan outcome goals for consideration are:</p> <ul style="list-style-type: none"> • By EOY 2023, decrease the number of un-insured homeless and farmworker patients seen by HCH/FH to 5% and 10% respectively. 	<p>Request to Approve final three Strategic Plan Goals was <u>MOVED</u> by Janet S and <u>SECONDED</u> by Suzanne M and APPROVED by all Board members present.</p>

	<ul style="list-style-type: none"> • Following a site visit, have no more than 5 immediate enforcement actions, fewer than 2 conditions enter the 90*-day phase of Progressive Action and 0 conditions enter the 30-day phase of Progressive Action (*changed from 120 to 90 days) • Program will have no more than 5% of funds remaining at the end of the current grant cycle (December 2023) <p>Additionally, staff is recommending a Board subcommittee convene twice a year to review the Strategic Plan, get an update on progress, and tweak the activities/outputs section as needed. The subcommittee will report back to the Board at the subsequent meeting. This would be a 4-hour annual commitment.</p>	
<p><u>Reporting & Discussion</u> <u>Agenda</u> QI/QA Subcommittee Update</p>	<p>Please refer to TAB 4</p> <p>Homeless and farmworker death data: A draft shelter reporting template has been drafted. Checking with PHPP and Epi to develop long term data collection and validation plan.</p> <p>QI/QA annual plan: Infant mortality data will be kept out of the plan, but HCH/FH will continue to monitor manually since the sample size is small.</p> <p>HTN Disparity project: HCH/FH is funding a patient navigator at SMMC to support this effort. Initially the project site was Daly City Clinic, but it will now launch at Fair Oaks Clinic in the next few weeks.</p> <p>Self-administered HPV testing: The self- administered test is not FDA approved so we wouldn't be able to report out any cervical cancer screening outcomes in the HRSA clinical outcomes; however, it is a resource that we want to pursue for women who might never otherwise go into a clinic for a pap/HPV test. Working on developing a consent form with SMMC Compliance team.</p>	
<p>Contracts & MOUs Update</p>	<p>Please refer to TAB 5</p> <p>Abode Services: The Abode contract to provide medical care coordination to individuals transitioning from homelessness into housing will be reviewed by the County BOS on 9/14. HCH/FH and Abode are hosting a virtual information session on 9/15 to introduce the new services to shelter providers.</p> <p>ALAS: The ALAS contract to provide Promotores services in the Half Moon Bay region is scheduled to be reviewed by the County BOS on 10/19. ALAS and HCH/FH are working together to develop a Promotores training plan for staff and a draft health education plan so they can begin services later this year.</p> <p>BHRS: BHRS has initiated the process to hire a field-based clinician and expects to have the clinician onboard by the end of 2021/early 2022.</p>	

	<p>Sonrisas: Sonrisas will begin providing dental services to farmworkers in the Pescadero region in October. The Sonrisas contract is a short-term effort to reduce the waitlist for the Saturday Dental Clinic while SMMC Dental hires additional staff.</p>	
<p>Planning for Needs Assessment 2022/23</p>	<p>HRSA requires that health centers conduct a needs assessment at least once every 3 years. Reviewed 2019/20 Needs Assessment achievements and learnings (ie, shorter surveys, stakeholder engagement, consultant).</p> <p>Steve C left the meeting at 10am.</p> <p>Irene polled board members about health questions they are interested in answering:</p> <ul style="list-style-type: none"> • Aging clients in PSH who should be moved to a board and care type of facilities due to increased medical needs. • Tracking clients with chronic conditions and injury recovery and mental health • Affordable housing • Barriers to care (e.g., health insurance barriers) • Mental health and farmworkers • Farmworker housing • Evaluate how new care coordination and updated SMMC phone system are working <p>The goal of this discussion is to gather ideas. Staff will report back on what is being done on each of these topics and how or if we can include in the Needs Assessment.</p> <p>Irene recommends that there be an advisory work group to design the Needs Assessment and provide input in draft results prior to report finalization. Participants would include PHPP, SMMC, BHRS, non-profits, COH and Dept of Agriculture. Board recommends adding HPSM.</p>	
<p>Provider Collaborative Meeting Revamp</p>	<p>Please refer to TAB 6</p> <p>The Provider Collaborative meeting was held quarterly by HCH/FH primarily for the program's contractors to hear updates from staff and share resources/information, with participation from other stakeholders as well. Due to COVID-19 and reduced staffing this meeting series has been on hiatus for a year.</p> <p>Staff has revamped the Provider Collaborative and will host the first one on September 30th. Invitees include program contractors, SMMC, BHRS, PHPP, shelter providers, Core service agencies, farmworker providers, Dept. of Agriculture, etc.</p>	

Program Director's Report	<p>Please refer to TAB 7</p> <p>HCH/FH responded to the Operational Site Visit (OSV) correspondence request with updated information regarding the six issues identified during the OSV. On September 2, 2021, we received notice from HRSA of our Final OSV Report. HRSA accepted our updates for four of the cited issues, leaving two areas out of compliance: Clinical Staffing (policies for Basic Life Support (BLS) verification for all clinical staff and National Provider Data Base checks for all non-Licensed Individual Providers (LIPs)), and Quality Improvement/Quality Assurance (policy for at least quarterly per review of quality of services). We are working with SMMC to address and respond to these findings.</p> <p>HRSA announced their Community Health Quality Recognition Badge Recipients. These acknowledgements are awarded based on program performance as reported in the previous year's UDS Report. Previously, they also coincided with Quality Improvement Awards, however, they were discontinued this year as HRSA refocused on Patient Center Medical Home efforts. This year we received an Advancing HIT for Quality Award badge.</p> <p>2021 Continuum of Care (CoC) competition for new projects: HCH/FH recommended that the CoC add health specific language to the ranking scale for consideration for funding.</p> <p>The County is planning an Ending Homeless Conference for March 2022. The one-day conference will bring together cities, the County, the business community, service providers and community leaders to collaborate to achieve the County's goal of zero homelessness.</p>	
Program Budget / Finance Report	<p>Please refer to TAB 8</p> <p>For non-COVID operations, preliminary expenditure numbers for August 2021 show expenditures for the month of approximately \$181,513. Total expenditures for the year-to-date are \$2,064,401 of which \$2,029,403 is claimable against the grant. Total projected claimable expenditures for the year are estimated at approximately \$3.07M. With carryover from 2020, we expect to have available funding around \$3.6M, providing for an estimated \$544K of unexpended funds for year's end.</p> <p>COVID Award expenditures for August totaled \$17,713. We expect the level of activity for the COVID awards to begin to pick up this month and next. Our original COVID awards do not expire until March/April 2022 and the APR award runs through March 2023.</p>	
Future Board Speakers	<p>Board tasked with brainstorming ideas for potential guest speakers (either professional or consumer). Staff will ask Board members next month for suggestions. Some initial ideas included:</p> <ul style="list-style-type: none"> • IMAT, BAART, CES, SMMC ER discharge, BHRS, Anita Rees at PRC to discuss RV issue, Street & Field Medicine team, HOT 	
Adjournment	<p>Brian G. adjourned the meeting at 10:51am. The next Board meeting is October 14, 2021.</p>	

Planning for HCH/FH 2022/2023 Needs Assessment

September 16th 2021, Board Meeting



What is a needs assessment according to HRSA?

- The health center completes or updates a needs assessment of the current or proposed population at least once every 3 years, **for the purposes of informing and improving the delivery of health center services.** The Needs Assessment utilizes the most recently available data for the service area and, if applicable, special populations and addresses the following:
 - Factors associated with **access to care** and health care utilization (for example, geography, transportation, occupation, transience, unemployment, income level, educational attainment)
 - The most significant **causes of morbidity and mortality** (for example, diabetes, cardiovascular disease, cancer, low birth weight, behavioral health) as well as any associated health disparities; and
 - Any **other unique health care needs** or characteristics that impact health status or access to, or utilization of, primary care (for example, social factors, the physical environment, cultural/ethnic factors, language needs, housing status)

Lessons from the 2019/2020 Needs Assessment

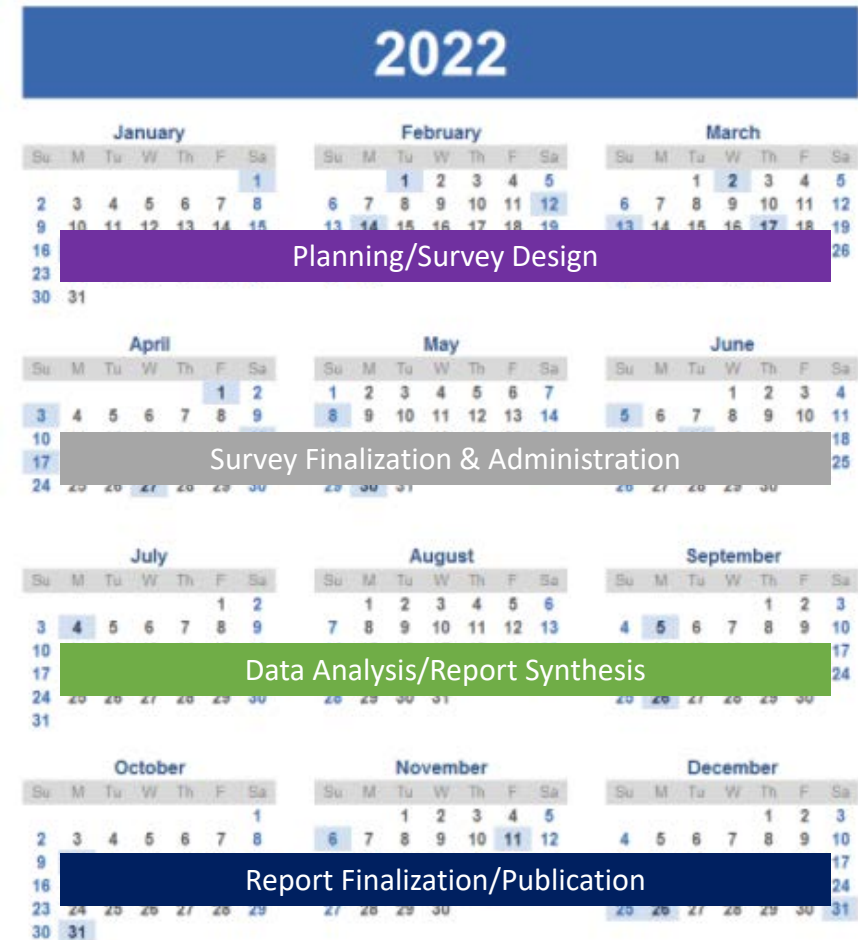
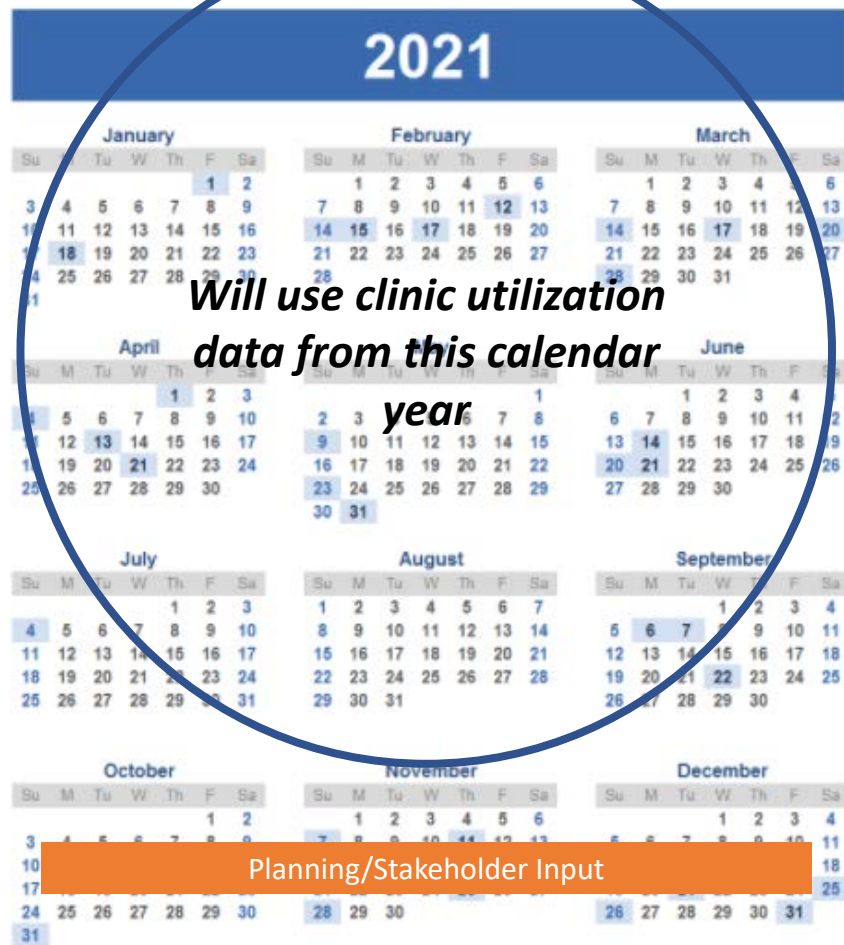
Achievements:


- Obtained a wealth of knowledge about farmworkers and SMC agricultural sector which was used for strategic planning
- Partnered with HMB Community Leaders to distribute the survey to remove sampling selection bias
- Combining survey data with other data sources (i.e. top 10 diagnoses at SMMC)

Room for improvement:

- Shorter surveys, easier-to-understand questions
- Stakeholder engagement at the front end for a firmer landing ground for the report
- Consultant strengths and weaknesses

Proposed Timeline





What health questions or information is the Board most interested in asking or collecting for the purposes of informing and improving the delivery of health center services?

For farmworkers?

For people experiencing homelessness?



Recommend Establishing an Advisory Work Group

- **Participants:** HCH/FH Board Member(s), Public Health, BHRS, SMMC, nonprofit providers, Center on Homelessness, Dept. of Ag.
- **Purpose:** Help design the Needs Assessment, provide input on draft results prior to finalization and help disseminate report once it's complete
- **Meeting Frequency:** monthly or quarterly (TBD)

To: Members of the San Mateo County Healthcare for the Homeless/Farmworker Health Co-Applicant Board

From: Jim Beaumont, Program Director

Subject: Resolution to make findings allowing continued remote meetings under Brown Act

RECOMMENDATION:

Adopt a resolution finding that, as a result of the continuing COVID-19 pandemic state of emergency, meeting in person would present imminent risks to the health or safety of attendees.

BACKGROUND:

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which rescinded his prior Executive Order N-29-20 and set a date of October 1, 2021 for public agencies to transition back to public meetings held in full compliance with the Brown Act. The original Executive Order provided that all provisions of the Brown Act that required the physical presence of members or other personnel as a condition of participation or as a quorum for a public meeting were waived for public health reasons. If these waivers fully sunsetted on October 1, 2021, legislative bodies subject to the Brown Act would have to contend with a sudden return to full compliance with in-person meeting requirements as they existed prior to March 2020, including the requirement for full physical public access to all teleconference locations from which board members were participating.

On September 16, 2021, the Governor signed AB 361, a bill that formalizes and modifies the teleconference procedures implemented by California public agencies in response to the Governor's Executive Orders addressing Brown Act compliance during shelter-in-place periods. AB 361 allows a local agency to continue to use teleconferencing under the same basic rules as provided in the Executive Orders when certain circumstances occur or when certain findings have been made and adopted by the local agency.

AB 361 also requires that, if the state of emergency remains active for more than 30 days, the agency must make findings by majority vote every 30 days to continue using the bill's exemption to the Brown Act teleconferencing rules. The findings are to the effect that the need for teleconferencing persists due to the nature of the ongoing public health emergency and the social distancing recommendations of local public health officials. Effectively, this means that local agencies must agendaize a Brown Act meeting once every thirty days to make findings regarding the circumstances of the emergency

and to vote to continue relying upon the law's provision for teleconference procedures in lieu of in-person meetings.

AB 361 provides that Brown Act legislative bodies must return to in-person meetings on October 1, 2021, unless they choose to continue with fully teleconferenced meetings because a specific declaration of a state or local health emergency is appropriately made. AB 361 allows local governments to continue to conduct virtual meetings as long as there is a gubernatorially-proclaimed public emergency in combination with (1) local health official recommendations for social distancing or (2) adopted findings that meeting in person would present risks to health. AB 361 is effective immediately as urgency legislation and will sunset on January 1, 2024.

DISCUSSION:

Because local rates of transmission of COVID-19 are still in the "substantial" tier as measured by the Centers for Disease Control, we recommend that the HCH/FH Co-Applicant Board avail itself of the provisions of AB 361 allowing continuation of online meetings by adopting findings to the effect that conducting in-person meetings would present an imminent risk to the health and safety of attendees. A resolution to that effect, and directing staff to return each 30 days with the opportunity to renew such findings, is attached hereto.

FISCAL IMPACT:

None

RESOLUTION NO.

RESOLUTION FINDING THAT, AS A RESULT OF THE CONTINUING COVID-19 PANDEMIC STATE OF EMERGENCY, MEETING IN PERSON FOR MEETINGS OF THE HEALTHCARE FOR THE HOMELESS & FARMWORKER HEALTH (HCH/FH) PROGRAM CO-APPLICANT BOARD WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES

WHEREAS, on March 4, 2020, pursuant to Section 8550, *et seq.*, of the California Government Code, Governor Newsom proclaimed a state of emergency related to the COVID-19 novel coronavirus and, subsequently, the San Mateo County Board of Supervisors declared a local emergency related to COVID-19, and the proclamation by the Governor and the declaration by the Board of Supervisors remains in effect; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions in the California Open Meeting Law, codified at Government Code section 54950, *et seq.* (the "Brown Act"), related to teleconferencing by local agency legislative bodies, provided that certain requirements were met and followed; and

WHEREAS, on June 11, 2021, the Governor issued Executive Order N-08-21, which extended certain provisions of Executive Order N-29-20 that waive otherwise-applicable Brown Act requirements related to remote/teleconference meetings by local agency legislative bodies through September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361, which provides that a local agency legislative body may continue to meet remotely without complying with otherwise-applicable requirements in the Brown Act related to

remote/teleconference meetings by local agency legislative bodies, provided that a state of emergency has been declared, and the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and provided that the legislative body makes such finding at least every thirty days during the term of the declared state of emergency; and,

WHEREAS, the HCH/FH Co-Applicant Board concludes that there is a continuing threat of COVID-19 to the community, and that Co-Applicant Board meetings have characteristics that give rise to risks to health and safety of meeting participants (such as the increased mixing associated with bringing together people from across the community, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to participate fully in public governmental meetings, and the challenges with fully ascertaining and ensuring compliance with vaccination and other safety recommendations at such meetings); and

WHEREAS, the California Department of Public Health (“CDPH”) and the federal Centers for Disease Control and Prevention (“CDC”) caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, that it may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>); and,

WHEREAS, the HCH/FH Co-Applicant Board has an important governmental interest in protecting the health, safety and welfare of those who participate in its meetings; and,

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the HCH/FH Co-Applicant Board deems it necessary to find that meeting in person would present imminent risks to the health or safety of attendees, and thus intends to invoke the provisions of AB 361 related to teleconferencing.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that

1. The recitals set forth above are true and correct.
2. The HCH/FH Co-Applicant Board finds that meeting in person would present imminent risks to the health or safety of attendees.
3. Staff is directed to return no later than thirty (30) days after the adoption of this resolution with an item for the HCH/FH Co-Applicant Board to consider making the findings required by AB 361 in order to continue meeting under its provisions.
4. Staff is directed to take such other necessary or appropriate actions to implement the intent and purposes of this resolution.

* * * * *

TAB 3

Business Agenda

Chair and Vice Chair

Nominations



DATE: October 14, 2021

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont, Director
HCH/FH Program

SUBJECT: NOMINATIONS FOR BOARD OFFICERS FOR 2022

Under the Board's Bylaws, the Board selects officers annually with the election to take place at the October or November meeting. Traditionally, nominations begin at the October meeting with elections then completed at the November meeting. The term of office is for one year, running for a calendar year, and for a maximum of 4 terms.

The Board's elected officers are the Board Chair and Board Vice-Chair. Anyone may nominate any member of the Board for office, including self-nomination. A member may decline a nomination. In addition to nominations at the October meeting, nominations may be submitted to the Board Secretary (Director) by email between the October and November meetings, and nominations will still be open immediately prior to the voting at the November meeting.

The responsibilities of the positions are as follows:

Chair - The Chair shall preside over meetings of the Board and shall perform the other specific duties prescribed by these Bylaws or that may from time to time be prescribed by the Board.

Vice-Chair - The Vice-Chair shall perform the duties of the Chair in the latter's absence and shall provide additional duties that may from time to time be prescribed by the Board.

As the current Chair, Brian Greenberg is completing his fourth term as Chair, he is not eligible to be nominated or serve as Chair for next year.

The final nominations and election will be the first order of business at the November meeting.

TAB 4

Forming Strategic Plan Subcommittee



SAN MATEO COUNTY HEALTH
**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W. 39th Avenue
San Mateo, CA 94403
650-573-2222 T
www.sanmateomedicalcenter.org
www.facebook.com/smchealth

DATE: October 14, 2021

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Irene Pasma, Program Implementation and Planning Coordinator

SUBJECT: Request to establish a standing Strategic Planning Subcommittee

At the September Board Meeting, the Board agreed a subcommittee will convene twice a year to review the Strategic Plan, get an update on progress, and adjust the activities/outputs section as needed. The subcommittee will report back to the Board at the subsequent meeting. This would be a 4-hour annual commitment. The first meeting will be in April 2022.

The Board is asked to take a vote to formalize this subcommittee and for Board Members to volunteer to be on the subcommittee.

TAB 5

QI/QA Subcommittee

Update



DATE: October 14th, 2021

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Amanda Hing Hernandez, Medical Director HCH/FH Program
Danielle Hull, Clinical Services Coordinator
Irene Pasma, Planning and Implementation Coordinator

SUBJECT: QI/QA COMMITTEE REPORT

The San Mateo County HCH/FH Program QI/QA Committee did not meet in September.

- Hypertension Disparity Pilot
 - Summary of effort:
 - Effort to engage AA/Black hypertensive patients into care
 - Will also address hypertensive patients due for CRC Screening
 - Separate workflow has been developed for homeless patients
 - Scripted Interview Guide, Post Survey
 - Patients will receive \$15 gift card incentives for participating
 - Patient Navigator will provide 8-10 hours of work weekly specifically for homeless patients
 - The pilot soft-launched on Thursday, October 7th and the patient navigator did a test outreach to five patients. We are working with Fair Oaks Community Center to build a referral pathway for patients that need social services enrollment, such as CalFresh.
 - As part of this effort, we are working with HPSM and BACHs to see if preparation for colonoscopies and post-procedure recovery can be added to the entry criteria for medical respite. We anticipate that boosting colorectal cancer screening may lead to increased number of patients experiencing homelessness that need follow-up colonoscopies.
- Telehealth
 - Maple Street Telehealth
 - All materials (flyers, gift cards, surveys, equipment) are now at Maple Street Shelter. Launch of the pilot is dependent on when flyers are distributed throughout the shelter, as patient will initiate entry into the pilot.
 - Farmworker Telehealth
 - We have built out a series of questions to determine what services or support is needed to expand farmworker access to virtual care. We will be reaching out to Puente and ALAS to assist in administering questions to farmworkers and their family members.

TAB 6
COVID-19
Supplemental
Funding Update



DATE: October 14th, 2021

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Sofia Recalde, Management Analyst

SUBJECT: HRSA Supplemental Funding Update – CARES and ARP Acts

The Health Resources & Services Administration (HRSA) provided supplemental one-time funding via the Coronavirus Aid, Relief, and Economic Security (CARES) and American Rescue Plan (ARP) Acts to health centers so that they could mitigate the effects of, respond to and recover from the COVID-19 pandemic. HCH/FH was awarded \$639,995 from CARES in April 2020 and \$1.6M from ARP in April 2021 and has worked with County Health and external providers to fund a range of projects to respond to the impacts of COVID-19 and enhance health center capacity.

Projects that were/are being funded with the CARES award include:

- EMTs to support COVID-19 testing at shelters
- COVID-19 education and outreach, including vaccination outreach and registration
- Hygiene and PPE supplies for shelter and farmworker providers
- Public Health lab COVID-19 testing
- Case Management at the Bayfront Station
- Mental Health counseling and case management for farmworkers (ALAS)
- Health IT staffing to support local, state and federal COVID-19 reporting
- SMMC Interpreter services overhaul

As of 9/30/2021, HCH/FH has expended 58% (\$368, 292) of the CARES funding and has fully allocated all funds to approved projects, and all projects will be completed by the funding deadline of 3/31/2022.

Projects that were included in the ARP award proposal include:

- Mobile Clinic/Street Medicine expansion
- SMMC OBGYN clinic equipment
- SMMC workstations on wheels
- SMMC call center expansion
- County Health workforce engagement
- Casement management and Social Determinants of Health (SDOH) digital tools
- COVID-19 testing

As of 9/30/2021, HCH/FH has expended 18% of the ARP funding and is working with partners to plan/implement projects. ARP funding expires on 3/31/2023.

Attachments:

- CARES budget and expenditures
- ARP budget and expenditures

CARES Award	HRSA Budget	Planned Expenditures	Actual Expenses
Personnel	\$55,602	\$9,737	\$9,737
Staff placement on SMC DOC		\$1,938	\$1,938
EMTs at Maple Street Shelter		\$857	\$857
Mayela COVID education		\$6,943	\$6,943
Fringe Benefits (not inc. health insurance) - @ 35%	\$19,461	\$3,585	\$3,585
Equipment	\$0	\$0	\$0
Supplies	\$90,000	\$96,591	\$96,590
Outreach Materials		\$1,040	\$1,040
Hygiene and PPE supplies		\$18,577	\$18,577
Public Health lab COVID-19 testing supplies		\$76,974	\$76,974
Contracts	\$474,932	\$530,082	\$258,380
Alternative Housing Site (AHS) Case Management		\$58,592	\$58,592
Case management/behavioral health support for farmworkers (ALAS behavioral health extension)		\$43,500	\$23,220
COVID-19 testing and vaccine distribution (El Centro)		\$155,625	\$75,000
Microbiologist - <i>charged as a Contract</i>		\$18,856	\$18,856
Health IT Data Analyst - <i>charged as Contract</i>		\$151,000	\$17,713
SMMC Interpreter Service Overhaul		\$102,509	\$65,000
IDC	\$0	\$0	\$0
Total	\$639,995	\$639,995	\$368,292

58%

ARP

ARP Award	HRSA Budget	Actual expenses
<u>Personnel</u>	\$280,000	\$0
Mobile Clinic expansion - Patient Services Asssistant II	\$70,000	
Mobile Clinic expansion - Registered Nurse	\$145,000	
Mobile Clinic expansion - Medical Services Assistant II	\$65,000	
<u>Fringe Benefits (not inc. health insurance) - @ 55%</u>	\$154,000	\$0
<u>Equipment</u>	\$145,000	\$0
Ultrasound for OBGYN clinic- 2 x \$40,000	\$80,000	
Fetal diagnostic test non-stress fetal heart rate test (NST) and measurement of the amniotic fluid index (AFI) machine for OBGYN clinic - 1 x \$5000	\$5,000	
Workstation on Wheel (WOW) Cart for LED monitors for outpatient clinics - 12 x \$5000	\$60,000	
<u>Supplies</u>	\$221,580	\$71,412
Home COVID-19 testing kits	\$30,000	
Workstation on Wheels supplies	\$20,580	
Call Center Expansion supplies	\$126,000	\$71,412
PHPP medical supplies	\$15,000	
Hygiene and COVID-19 safety supplies	\$30,000	
<u>Contracts</u>	\$531,295	\$0
Contract(s) to develop digital tools to support population health management, patient satisfaction, workforce engagement and/or case management	\$431,295	
Contract to provide recuperative care services	\$105,000	
<u>Other</u>	\$300,000	\$77,546
Call Center expansion - Avaya Red Vox services licenses -	\$300,000	\$77,546
<u>IDC</u>	\$0	\$0
<u>Total</u>	<u>\$1,631,875</u>	<u>\$293,958</u>

18%

TAB 7

Contracts and MOU

Update



DATE: October 14th, 2021

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/
Farmworker Health (HCH/FH) Program

FROM: Sofia Recalde, Management Analyst

SUBJECT: Contracts & MOU update

Contract & MOU Updates

HCH/FH has several contracts and MOUs with County departments and organizations to provide healthcare related services for people experiencing homelessness and farmworkers and their dependents. Below is a description of each and a status update.

Abode Services - The agreement with Abode Services to provide medical care coordination for individuals transitioning from homelessness has been approved by the County Board of Supervisors. HCH/FH and Abode Services are conducting virtual informational sessions with shelter providers and homeless outreach teams (HOT) and incorporating feedback into program planning. Abode anticipates onboarding a case manager for this program by the end of the month.

ALAS - The ALAS agreement to provide Promotores services in the Half Moon Bay region will be reviewed by the County Board of Supervisors on October 19, 2021 meeting. Staff is working with ALAS to develop a Promotores training plan for staff and to draft a health education plan so that they can begin delivering health education to the community when the contract term starts.

Behavioral Health & Recovery Services (BHRS) – Quarterly meeting scheduled for 10/22.

Saturday Dental Clinic at Coastside Clinic – SMMC Dental is in the process of hiring dental staff to increase the frequency of the Saturday Dental Clinic from once a month to twice a month with the end goal of weekly Saturday Dental Clinics.

Staff will engage board members during this Co-Applicant Board meeting about the kind of data they would like to see in regard to the Saturday Dental Clinic for farmworkers.

Sonrisas – Sonrisas dental services will begin on 10/13 in Pescadero. Puente is assisting Sonrisas in identifying and scheduling clients for dental care who are on the existing Saturday Dental Clinic waitlist.

LifeMoves – Quarterly meeting scheduled for 10/21.

Puente – Quarterly meeting scheduled for 10/13.

Public Health Policy and Planning (PHPP) Mobile Clinic and Street/Field Medicine – No update.

TAB 8

Federal Single Financial Audit



SAN MATEO COUNTY HEALTH
**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W. 39th Avenue
San Mateo, CA 94403
650-573-2222 T
www.sanmateomedicalcenter.org
www.facebook.com/smchealth

DATE: October 14, 2021

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont, Director
HCH/FH Program

SUBJECT: REVIEW OF FINANCIAL AUDIT

Under the Board's Bylaws, the Board has the responsibility to review financial audits relating to the Program. As a federal grant program, the HCH/FH Program is covered by the county's required Federal Single Audit.

San Mateo County filed its 2020 Federal Single Audit on September 30, 2021. That audit is attached for discussion and review by the Board. Any actions the Board may choose to discuss or consider will be agendaized for a future meeting as requested by any member of the Board.

Attachment: San Mateo County 2020 Single Federal Audit.

COUNTY OF SAN MATEO, CALIFORNIA

Single Audit Reports

Year Ended June 30, 2020



Certified
Public
Accountants

COUNTY OF SAN MATEO

Single Audit Reports
Year Ended June 30, 2020

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**Independent Auditor’s Report on Internal Control Over Financial Reporting and
on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance With *Government Auditing Standards***

To the Board of Supervisors of
the County of San Mateo
Redwood City, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County of San Mateo, California (County) as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the County’s basic financial statements, and have issued our report thereon dated December 11, 2020. Our report contains a reference to other auditors who audited the financial statements of the Housing Authority of the County of San Mateo, the San Mateo County Employees’ Retirement Association, the First 5 San Mateo County, and the Health Plan of San Mateo, as described in our report on the County’s financial statements. The financial statements of the Health Plan of San Mateo were not audited in accordance with *Government Auditing Standards*. This report does not include the results of the other auditors’ testing of internal control over financial reporting or compliance and other matters that are reported separately by those auditors.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County’s internal control. Accordingly, we do not express an opinion on the effectiveness of the County’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as item 2020-001 that we consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

County's Response to Findings

The County's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The County's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Macias Gini E O'Connell LPA". The signature is written in a cursive style with some capital letters.

Walnut Creek, California
December 11, 2020



**Independent Auditor’s Report on Compliance for Each Major Federal Program;
Report on Internal Control Over Compliance; Report on Schedule of Expenditures of
Federal Awards Required by the Uniform Guidance; and Report on State of California
Department of Community Services and Development, Community Services Block Grant,
Schedules of Revenues and Expenditures**

To the Board of Supervisors of
the County of San Mateo
Redwood City, California

Report on Compliance for Each Major Federal Program

We have audited the County of San Mateo, California’s (County) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the County’s major federal programs for the year ended June 30, 2020. The County’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

The County’s basic financial statements include the operations of the Housing Authority of County of San Mateo (Housing Authority), which expended \$112,156,168 in federal awards that are not included in the accompanying schedule of expenditures of federal awards during the year ended June 30, 2020. Our audit, described below, did not include the operations of the Housing Authority because the Housing Authority engaged other auditors to perform an audit in accordance with the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Management’s Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor’s Responsibility

Our responsibility is to express an opinion on compliance for each of the County’s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of the Uniform Guidance. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the County’s compliance.

Opinion on Each Major Federal Program

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2020.

Report on Internal Control Over Compliance

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance and Report on State of California Department of Community Services and Development, Community Services Block Grant, Schedules of Revenues and Expenditures

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the County's basic financial statements. We issued our report thereon dated December 11, 2020, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards and the State of California Department of Community Services and Development, Community Services Block

Grant, schedules of revenues and expenditures are presented for purposes of additional analysis as required by the Uniform Guidance and the State of California Department of Community Services and Development, respectively, and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and the State of California Department of Community Services and Development, Community Services Block Grant, schedules of revenues and expenditures are fairly stated in all material respects in relation to the basic financial statements as a whole.

Macias Gini & O'Connell LLP

Walnut Creek, California
September 30, 2021

COUNTY OF SAN MATEO
Schedule of Expenditures of Federal Awards
Year Ended June 30, 2020

Federal Grantor/Pass-Through Grantor/Program Title	Catalog of Federal Domestic Assistance Number (CFDA)	Federal Expenditures	Amount Provided to Subrecipients	Pass-Through or Grant Identifying Number
U.S. DEPARTMENT OF AGRICULTURE				
Passed Through State of California, Department of Food and Agriculture:				
Plant and Animal Disease, Pest Control, and Animal Care	10.025	\$ 222,389	\$ -	17-0453-042-SF
Plant and Animal Disease, Pest Control, and Animal Care	10.025	24,758	-	19-0267-027-SF
Plant and Animal Disease, Pest Control, and Animal Care	10.025	608,485	-	19-0256
Plant and Animal Disease, Pest Control, and Animal Care	10.025	134,142	-	19-0737-027-SF
Plant and Animal Disease, Pest Control, and Animal Care	10.025	6,006	-	18-0619-016-SF
Plant and Animal Disease, Pest Control, and Animal Care	10.025	80,966	-	19-0994-030-SF
Total Plant and Animal Disease, Pest Control, and Animal Care		<u>1,076,746</u>	<u>-</u>	
Passed Through State of California, Department of Social Services:				
SNAP Cluster:				
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program (SNAP)	10.561	8,480,131	-	None
Passed Through State of California, Department of Health Care Services:				
State Administrative Matching Grants for SNAP	10.561	<u>629,457</u>	<u>-</u>	16-10141
Subtotal of SNAP Cluster		<u>9,109,588</u>	<u>-</u>	
Passed Through State of California, Department of Education:				
Child Nutrition Cluster:				
School Breakfast Program	10.553	27,458	-	41-10413-6045223-01
National School Lunch Program	10.555	47,045	-	41-10413-6045223-01
Passed Through State of California, Department of Public Health:				
WIC Special Supplemental Nutrition Program for Women, Infants, and Children	10.557	715,748	-	15-10112
WIC Special Supplemental Nutrition Program for Women, Infants, and Children	10.557	<u>2,331,370</u>	<u>-</u>	19-10185
Subtotal of Special Supplemental Nutrition Program for Women, Infants, and Children		<u>3,047,118</u>	<u>-</u>	
Subtotal of Pass-Through Programs		<u>13,307,955</u>	<u>-</u>	
TOTAL U.S. DEPARTMENT OF AGRICULTURE		<u>13,307,955</u>	<u>-</u>	
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				
Direct Programs:				
Community Development Block Grants / Entitlement Grants	14.218	3,374,008	2,024,946	B19-UC-06-0006
Emergency Solutions Grant Program	14.231	193,358	176,194	E19-UC-06-0006
Home Investment Partnerships Program	14.239	896,772	643,107	M19-DC-06-0216
Continuum of Care Program	14.267	256,339	-	CA1663L9T121700
Continuum of Care Program	14.267	30,096	-	CA1401L9T121702
Continuum of Care Program	14.267	<u>50,014</u>	<u>-</u>	CA1401L9T121803
Subtotal of Continuum of Care Programs		<u>336,449</u>	<u>-</u>	
Subtotal of Direct Programs		<u>4,800,587</u>	<u>2,844,247</u>	
Passed Through State of California, Department of Housing and Community Development:				
Emergency Solutions Grant Program	14.231	118,184	-	18-ESG-12342
Passed Through City and County of San Francisco:				
Housing Opportunities for Persons with AIDS	14.241	<u>801,772</u>	<u>-</u>	None
Subtotal of Pass-Through Programs		<u>919,956</u>	<u>-</u>	
TOTAL U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT		<u>5,720,543</u>	<u>2,844,247</u>	
U.S. DEPARTMENT OF THE INTERIOR				
Passed Through State of California, Department of Parks and Recreation:				
Natural Resource Damage Assessment and Restoration	15.658	<u>11,931</u>	<u>-</u>	C1668034
TOTAL U.S. DEPARTMENT OF THE INTERIOR		<u>11,931</u>	<u>-</u>	
U.S. DEPARTMENT OF JUSTICE				
Direct Programs:				
DNA Backlog Reduction Program	16.741	83,000	-	2018-DN-BX-0033
DNA Backlog Reduction Program	16.741	<u>27,349</u>	<u>-</u>	2019-DN-BX-0127
Subtotal of DNA Backlog Reduction Programs		<u>110,349</u>	<u>-</u>	
COVID-19 Coronavirus Emergency Supplemental Funding Program	16.034	70,864	-	2020-VD-BX-1774
Equitable Sharing Program	16.922	<u>464,676</u>	<u>-</u>	CAEQ00035
Subtotal of Direct Programs		<u>645,889</u>	<u>-</u>	
Passed Through California Governor's Office of Emergency Services:				
Paul Coverdell Forensic Sciences Improvement Grant Program	16.742	25,533	-	CQ18140410
Crime Victim Assistance	16.575	662,829	-	VW19380410
Crime Victim Assistance	16.575	280,014	-	VW18370410
Crime Victim Assistance	16.575	89,425	-	UV19020410
Crime Victim Assistance	16.575	58,731	-	XE19020410
Crime Victim Assistance	16.575	62,182	-	XE18010410
Crime Victim Assistance	16.575	80,025	-	XC19020410
Crime Victim Assistance	16.575	179,992	-	XC16010410
Crime Victim Assistance	16.575	<u>7,560</u>	<u>-</u>	KC19030410
Subtotal of Crime Victim Assistance		<u>1,420,758</u>	<u>-</u>	

See notes to the schedule of expenditures of federal awards

COUNTY OF SAN MATEO
Schedule of Expenditures of Federal Awards (continued)
Year Ended June 30, 2020

Federal Grantor/Pass-Through Grantor/Program Title	Catalog of Federal Domestic Assistance Number (CFDA)	Federal Expenditures	Amount Provided to Subrecipients	Pass-Through or Grant Identifying Number
U.S. DEPARTMENT OF JUSTICE (Continued)				
Passed Through State of California, Board of State and Community Corrections:				
Edward Byrne Memorial Justice Assistance Grant Program	16.738	\$ 19,444	\$ -	2020-40
Edward Byrne Memorial Justice Assistance Grant Program	16.738	763,886	663,886	BSCC 638-19
Subtotal of Edward Byrne Memorial Justice Assistance Grant Program		<u>783,330</u>	<u>663,886</u>	
Subtotal of Pass-Through Programs		<u>2,229,621</u>	<u>663,886</u>	
TOTAL U.S. DEPARTMENT OF JUSTICE		<u>2,875,510</u>	<u>663,886</u>	
U.S. DEPARTMENT OF TRANSPORTATION				
Direct Programs:				
Airport Improvement Program	20.106	23,394	-	3060097152016
Airport Improvement Program	20.106	18,228	-	3060210172015
Airport Improvement Program	20.106	5,668	-	3060210182016
Airport Improvement Program	20.106	28,746	-	3060210192017
Subtotal of Direct Programs		<u>76,036</u>	<u>-</u>	
Passed Through State of California, Department of Transportation:				
Highway Planning and Construction Cluster:				
Highway Planning and Construction	20.205	18,125	-	BRLO-5935(053)
Highway Planning and Construction	20.205	49,934	-	BPMP-5935(069)
Highway Planning and Construction	20.205	47,886	-	BPMP-5935(064)
Highway Planning and Construction	20.205	54,818	-	BPMP-5935(079)
Highway Planning and Construction	20.205	60,187	-	STPL-5935(078)
Highway Planning and Construction	20.205	756,126	-	STPL-5935(081)
Subtotal Highway Planning and Construction Cluster		<u>987,076</u>	<u>-</u>	
Passed Through Metropolitan Transportation Commission:				
Job Access and Reverse Commute Program	20.516	16,078	-	FTA-CA-37-X177
Subtotal of Pass-Through Programs		<u>1,003,154</u>	<u>-</u>	
TOTAL U.S. DEPARTMENT OF TRANSPORTATION		<u>1,079,190</u>	<u>-</u>	
U.S. DEPARTMENT OF TREASURY				
Direct Program:				
COVID-19 Coronavirus Relief Fund	21.019	37,677,836	-	None
TOTAL U.S. DEPARTMENT OF TREASURY		<u>37,677,836</u>	<u>-</u>	
U.S. DEPARTMENT OF EDUCATION				
Passed Through State of California, Department of Rehabilitation:				
Rehabilitation Services - Vocational Rehabilitation Grants to States	84.126	720,483	-	30983
TOTAL U.S. DEPARTMENT OF EDUCATION		<u>720,483</u>	<u>-</u>	
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Direct Programs:				
Health Center Program (Community Health Centers, Migrant Health Centers, Health Care for the Homeless, and Public Housing Primary Care)	93.224	1,326,791	-	H80CS00051-18-04
Health Center Program (Community Health Centers, Migrant Health Centers, Health Care for the Homeless, and Public Housing Primary Care)	93.224	1,470,357	-	H80CS00051-19-00
Subtotal of Direct Programs		<u>2,797,148</u>	<u>-</u>	
Passed Through State of California, Department of Aging:				
Aging Cluster:				
Special Programs for the Aging - Title VII, Chapter 3 - Programs for Prevention of Elder Abuse, Neglect, and Exploitation	93.041	8,258	-	AP-1920-08
Special Programs for the Aging - Title VII, Chapter 2 - Long-Term Care Ombudsman Services for Older Individuals	93.042	46,576	46,576	AP-1920-08
Special Programs for the Aging - Title III, Part D - Disease Prevention and Health Promotion Services	93.043	59,608	59,608	AP-1920-08
Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers	93.044	825,235	713,514	AP-1920-08
COVID-19 Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers	93.044	149,765	-	None
Subtotal of Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers		<u>975,000</u>	<u>713,514</u>	
Special Programs for the Aging - Title III, Part C - Nutrition Services	93.045	1,598,429	1,423,414	AP-1920-08
COVID-19 Special Programs for the Aging - Title III, Part C - Nutrition Services	93.045	741	-	None
Subtotal of Special Programs for the Aging - Title III, Part C - Nutrition Services		<u>1,599,170</u>	<u>1,423,414</u>	
National Family Caregiver Support, Title III, Part E	93.052	408,819	368,467	AP-1920-08
Nutrition Services Incentive Program	93.053	204,963	204,963	AP-1920-08
Subtotal of Aging Cluster		<u>3,302,394</u>	<u>2,816,542</u>	
Medicare Enrollment Assistance Program	93.071	38,872	38,872	MI-1819-08
State Health Insurance Assistance Program	93.324	104,499	104,499	HI-1718-08
Affordable Care Act State Health Insurance Assistance Program (SHIP) and Aging and Disability Resource Center (ADRC) Options Counseling for Medicare-Medicaid Individuals in States with Approved Financial Alignment Models	93.626	15,500	15,500	FA-1718-08

See notes to the schedule of expenditures of federal awards

COUNTY OF SAN MATEO
Schedule of Expenditures of Federal Awards (continued)
Year Ended June 30, 2020

Federal Grantor/Pass-Through Grantor/Program Title	Catalog of Federal Domestic Assistance Number (CFDA)	Federal Expenditures	Amount Provided to Subrecipients	Pass-Through or Grant Identifying Number
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES (Continued)				
Passed Through Health Plan of San Mateo:				
Children's Health Insurance Program	93.767	\$ 354,827	\$ -	None
Medical Assistance Program	93.778	1,662,872	-	None
Passed Through State of California, Department of Community Services and Development:				
Community Services Block Grant	93.569	246,825	232,325	19F-4040
Community Services Block Grant	93.569	70,518	70,518	20F-3040
Community Services Block Grant	93.569	30,000	30,000	19F-4442
Subtotal of Community Services Block Grant		<u>347,343</u>	<u>332,843</u>	
Passed Through State of California, Department of Health Care Services:				
Projects for Assistance in Transition from Homelessness (PATH)	93.150	141,457	141,457	68-0317191
Disabilities Prevention	93.184	742,561	-	San Mateo (41)
Substance Abuse and Mental Health Services Projects of Regional and National Significance	93.243	1,427,099	389,798	None
Immunization Cooperative Agreements	93.268	262,929	-	17-10347
Affordable Care Act (ACA) Maternal, Infant, and Early Childhood Home Visiting Program	93.505	1,126,768	-	CHVP 19-41
Children's Health Insurance Program	93.767	177,414	-	None
Medical Assistance Program	93.778	626,596	-	None
Maternal and Child Health Services Block Grant to the States	93.994	913,675	-	201941 San Mateo
Block Grants for Prevention and Treatment of Substance Abuse	93.959	2,313,641	1,951,890	FFY 2019 Award
Block Grants for Prevention and Treatment of Substance Abuse	93.959	2,328,642	1,921,860	FFY 2020 Award
Subtotal of Block Grants for Prevention and Treatment of Substance Abuse		<u>4,642,283</u>	<u>3,873,750</u>	
Passed Through State of California, Department of Public Health:				
National Bioterrorism Hospital Preparedness Program	93.889	393,925	-	17-10192
Public Health Emergency Preparedness	93.069	581,555	-	17-10192
Project Grants and Cooperative Agreements for Tuberculosis Control Programs	93.116	444,955	-	INU52PS910219
Medical Assistance Program	93.778	103,545	-	17-10243
HIV Care Formula Grants	93.917	497,414	-	18-10888
HIV Prevention Activities - Health Department Based	93.940	499,694	-	17-11050
Passed Through State of California, Department of Social Services:				
Guardianship Assistance	93.090	271,727	-	None
Promoting Safe and Stable Families	93.556	291,774	201,756	2001CAFPPS
Temporary Assistance for Needy Families	93.558	20,999,498	1,637,135	None
Refugee and Entrant Assistance State/Replacement Designee Administered Programs	93.566	6,354	-	None
Community-Based Child Abuse Prevention Grants	93.590	26,154	-	1901CABCAP
Stephanie Tubbs Jones Child Welfare Services Program	93.645	316,583	-	1901CACWSS
Foster Care - Title IV-E	93.658	8,659,199	82,778	None
Foster Care - Title IV-E	93.658	1,951,419	-	2024.00.01
Foster Care - Title IV-E	93.658	260,427	-	151-25-30 PCA 22347
Subtotal of Foster Care - Title IV-E		<u>10,871,045</u>	<u>82,778</u>	
Adoption Assistance	93.659	3,005,432	-	None
Social Services Block Grant	93.667	265,389	-	None
John H. Chafee Foster Care Program for Successful Transition to Adulthood	93.674	124,250	108,224	None
Medical Assistance Program	93.778	11,078,403	-	None
Passed Through State of California, Department of Child Support Services:				
Child Support Enforcement	93.563	7,885,006	-	1804CACSES
Passed Through State of California, Department of Education:				
Child Care and Development Fund (CCDF) Cluster:				
Child Care and Development Block Grant	93.575	173,901	173,901	41-02241-00-9
Child Care Mandatory and Matching Funds of the Child Care and Development Fund	93.596	86,875	86,875	41-02241-00-9
Subtotal of CCDF Cluster		<u>260,776</u>	<u>260,776</u>	
Passed Through City and County of San Francisco:				
HIV Emergency Relief Project Grants	93.914	1,514,813	-	H89HA00006
Subtotal of Pass-Through Programs		<u>75,325,381</u>	<u>10,003,930</u>	
TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES		<u>78,122,529</u>	<u>10,003,930</u>	
OFFICE OF THE EXECUTIVE PRESIDENT				
Direct Program:				
High Intensity Drug Trafficking Areas Program	95.001	465,759	-	GF18SF001A
High Intensity Drug Trafficking Areas Program	95.001	2,368,061	-	GF19SF001A
High Intensity Drug Trafficking Areas Program	95.001	897,483	-	GF20SF001A
TOTAL OFFICE OF THE EXECUTIVE PRESIDENT		<u>3,731,303</u>	<u>-</u>	

See notes to the schedule of expenditures of federal awards

COUNTY OF SAN MATEO
Schedule of Expenditures of Federal Awards (continued)
Year Ended June 30, 2020

Federal Grantor/Pass-Through Grantor/Program Title	Catalog of Federal Domestic Assistance Number (CFDA)	Federal Expenditures	Amount Provided to Subrecipients	Pass-Through or Grant Identifying Number
U.S. DEPARTMENT OF HOMELAND SECURITY				
Passed Through California Governor's Office of Emergency Services:				
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	97.036	\$ 178,476	\$ -	FEMA-4308-DR-CA
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	97.036	1,976,340	-	FEMA-4305-DR-CA
COVID-19 Disaster Grants - Public Assistance (Presidentially Declared Disasters)	97.036	25,726,725	-	FEMA-4482-DR-CA
Subtotal of Disaster Grants - Public Assistance (Presidentially Declared Disasters)		<u>27,881,541</u>	<u>-</u>	
Hazard Mitigation Grant	97.039	1,135,350	-	DR4301-PJ0228
Emergency Management Performance Grants	97.042	281,221	-	2019-0003
Homeland Security Grant Program	97.067	1,094,787	-	2017-0083
Homeland Security Grant Program	97.067	1,614,205	-	2018-0054
Passed Through City and County of San Francisco:				
Homeland Security Grant Program	97.067	3,615,137	-	2018-0054
Homeland Security Grant Program	97.067	3,385,554	-	2019-0035
Passed Through County of San Diego:				
Homeland Security Grant Program	97.067	41,649	-	2018-0054
Passed Through County of Santa Clara:				
Homeland Security Grant Program	97.067	39,749	-	2017-0083
Subtotal of Homeland Security Grant Program		<u>9,791,081</u>	<u>-</u>	
Subtotal of Pass-Through Programs		<u>39,089,193</u>	<u>-</u>	
TOTAL U.S. DEPARTMENT OF HOMELAND SECURITY		<u>39,089,193</u>	<u>-</u>	
TOTAL EXPENDITURES OF FEDERAL AWARDS		<u>\$ 182,336,473</u>	<u>\$ 13,512,063</u>	

See notes to the schedule of expenditures of federal awards

COUNTY OF SAN MATEO

Notes to the Schedule of Expenditures of Federal Awards Year Ended June 30, 2020

1. GENERAL

The schedule of expenditures of federal awards (Schedule) includes the federal grant activity of the County of San Mateo (County). All federal financial assistance received directly from federal agencies as well as federal financial assistance passed through other agencies are included in this Schedule, except for assistance related to Medical Assistance (Medi-Cal) and Medicare Hospital Insurance (Medicare) (Note 5) and the Housing Authority of the County of San Mateo (Housing Authority) (Note 6).

2. BASIS OF ACCOUNTING

The accompanying Schedule is presented using the modified accrual basis of accounting for program expenditures accounted for in the governmental funds and the accrual basis of accounting for program expenditures accounted for in the proprietary funds as described in Note 2.B of the County's basic financial statements. Such expenditures are recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The County did not elect to use the 10% de minimis cost rate as covered in Title 2 U.S. Code of Federal Regulations section 200.414 Indirect (F&A) costs.

3. RELATIONSHIP TO FEDERAL FINANCIAL REPORTS

Amounts reported in the accompanying Schedule agree or can be reconciled with amounts reported in the related federal financial assistance reports.

4. RELATIONSHIP TO BASIC FINANCIAL STATEMENTS

Federal award expenditures agree or can be reconciled with the amounts reported in the County's basic financial statements.

5. MEDI-CAL AND MEDICARE

Direct Medi-Cal and Medicare expenditures are excluded from the Schedule. These expenditures represent fees for services and are not included in the Schedule or in determining major programs. The County assists the State of California in determining eligibility and provides Medi-Cal and Medicare services through County-owned facilities. However, administrative costs related to Medi-Cal and Medicare are included in the Schedule under the Medical Assistance Program (Federal CFDA number 93.778).

COUNTY OF SAN MATEO
Notes to the Schedule of Expenditures of Federal Awards
Year Ended June 30, 2020

6. HOUSING AUTHORITY OF THE COUNTY OF SAN MATEO

Housing Authority federal expenditures are excluded from the Schedule and are separately audited by other auditors. Federal expenditures for the Housing Authority programs are taken from the separately issued single audit report for the year ended June 30, 2020. The federal programs of the Housing Authority are as follows:

<u>Program Title</u>	<u>CFDA Number</u>	<u>Federal Expenditures</u>
Moving To Work Demonstration Program		
Moving to Work CARES Act	14.881	\$ 575,117
Housing Choice Vouchers	14.881	96,490,533
Total Moving to Work Demonstration Program		97,065,650
Housing Voucher Cluster		
Housing Choice Vouchers	14.871	5,658,108
Mainstream Vouchers	14.879	795,476
Mainstream Vouchers CARES Act	14.879	3,594
Total Housing Voucher Cluster		6,457,178
Other Programs		
Continuum of Care	14.267	8,258,166
ROSS-FSS Coordinator	14.896	375,174
Total Other Programs		8,633,340
Total Department of Housing and Urban Development		112,156,168
Total Expenditure of Federal Awards		\$ 112,156,168

COUNTY OF SAN MATEO

Notes to the Schedule of Expenditures of Federal Awards
Year Ended June 30, 2020

7. CALIFORNIA DEPARTMENT OF AGING (CDA) SINGLE AUDIT REPORTING REQUIREMENTS

The terms and conditions of agency contracts with CDA require agencies to display state-funded expenditures discretely along with the related federal expenditures. For state grants not involving federal funding, the amounts are to be displayed separately. The following schedule is presented to comply with these requirements.

Federal Grantor Pass-through Grantor Program Title	CFDA Number	Grant/ Contract Number	Expenditures	
			State	Federal
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES				
<i>Passed Through State of California, Department of Aging</i>				
Special Programs for the Aging - Title VII, Chapter 3 - Programs for Prevention of Elder Abuse, Neglect, and Exploitation	93.041	AP-1920-08	\$ -	\$ 8,258
Special Programs for the Aging - Title VII, Chapter 2, Long-Term Care Ombudsman Services for Older Individuals	93.042	AP-1920-08	-	46,576
Special Programs for the Aging - Title III, Part D - Disease Prevention and Health Promotion Services	93.043	AP-1920-08	-	59,608
Special Programs for the Aging - Title III, Part B, Grants for Supportive Services and Senior Centers	93.044	AP-1920-08	201,954	825,235
COVID-19 Special Programs for the Aging - Title III, Part B, Grants for Supportive Services and Senior Centers	93.044	None	-	149,765
Special Programs of the Aging - Title III, Part C - Nutrition Services	93.045	AP-1920-08	490,438	1,598,429
COVID-19 Special Programs of the Aging - Title III, Part C - Nutrition Services	93.045	None	-	741
National Family Caregiver Support, Title III, Part E	93.052	AP-1920-08	-	408,819
Nutrition Services Incentive Program	93.053	AP-1920-08	-	204,963
Medicare Enrolment Assistance Program	93.071	MI-1819-08	-	38,872
State Health Insurance Assistance Program	93.324	HI-1718-08	196,491	104,499
Affordable Care Act State Health Insurance Assistance Program (SHIP) and Aging and Disability Resource Center (ADRC) Options Counselling for Medicare-Medicaid Individuals in State with Approved Financial Alignment Models	93.626	FA-1718-08	-	15,500
Total Expenditures of CDA and Federal Awards			<u>888,883</u>	<u>\$ 3,461,265</u>
State Awards - California Department of Aging				
Ombudsman State Health Facilities Citation Penalties Account		AP-1920-08	30,145	
Ombudsman Skilled Nursing Facility Quality & Accountability Fund		AP-1920-08	50,100	
Ombudsman Public Health & Licensing and Certification Fund		AP-1920-08	10,547	
Total Expenditures of CDA Awards			<u>\$ 979,675</u>	

COUNTY OF SAN MATEO
Notes to the Schedule of Expenditures of Federal Awards
Year Ended June 30, 2020

8. PROGRAM TOTALS

The following table summarizes programs funded by various sources whose totals are not shown on the Schedule.

<u>CFDA No./Program Title/ Federal Grantor or Pass-Through Grantor</u>	<u>Identifying Number</u>	<u>Federal</u>
(1) CFDA No. 14.231 - Emergency Solutions Grant Program		
U.S. Department of Housing and Urban Development	E19-UC-06-0006	\$ 193,358
State of California, Department of Housing and Community Development	18-ESG-12342	118,184
Program Total		<u>\$ 311,542</u>
(2) CFDA No. 93.778 - Medical Assistance Grant Program		
Health Plan of San Mateo	None	\$ 1,662,872
State of California, Department of Health Care Services	None	626,596
State of California, Department of Public Health	17-10243	103,545
State of California, Department of Social Services	None	11,078,403
Program Total		<u>\$ 13,471,416</u>
(3) CFDA No. 93.767 - California Children Services		
Health Plan of San Mateo	None	\$ 354,827
State of California, Department of Health Care Services	None	177,414
Program Total		<u>\$ 532,241</u>

COUNTY OF SAN MATEO

Notes to the Schedule of Expenditures of Federal Awards
Year Ended June 30, 2020

9. SCHEDULES OF STATE OF CALIFORNIA EMERGENCY MANAGEMENT AGENCY GRANT EXPENDITURES

The following schedule represents expenditures for U.S. Department of Justice grants passed through the State of California Emergency Management Agency (CalEMA) as well as CalEMA funded grant expenditures for the year ended June 30, 2020. This information is included in the County's single audit report at the request of CalEMA.

Program Title and Expenditure Category	Grant Number Program Grant Period CFDA No.	Budget	Cumulative through June 30, 2019	Actual 07/01/19 - 06/30/20		Cumulative through June 30, 2020	Remaining Budget
				Non-match *	Match		
Victim Witness Assistance Program							
Personnel Services	VW18370410	\$ 780,416	\$ 494,908	\$ 228,858	\$ 24,081	\$ 747,847	\$ 32,569
Operating Expenses	10/1/18-9/30/19	108,535	12,578	51,156	407	64,141	44,394
Equipment	CFDA No. 16.575	-	-	-	-	-	-
Total		\$ 888,951	\$ 507,486	\$ 280,014	\$ 24,488	\$ 811,988	\$ 76,963
Victim Witness Assistance Program							
Personnel Services	VW19380410	\$ 844,100	\$ -	\$ 643,448	\$ 27,336	\$ 670,784	\$ 173,316
Operating Expenses	10/1/19-9/30/20	82,801	-	19,381	11,583	30,964	51,837
Equipment	CFDA No. 16.575	-	-	-	-	-	-
Total		\$ 926,901	\$ -	\$ 662,829	\$ 38,919	\$ 701,748	\$ 225,153
Underserved Victim Advocacy and Outreach Program - County Victim Services (XC) Program							
Personnel Services	XC16010410	\$ 386,196	\$ 191,211	\$ 34,749	\$ -	\$ 225,960	\$ 160,236
Operating Expenses	1/1/19-12/31/19	979,610	771,462	145,243	44,319	961,024	18,586
Equipment	CFDA No. 16.575	-	-	-	-	-	-
Total		\$ 1,365,806	\$ 962,673	\$ 179,992	\$ 44,319	\$ 1,186,984	\$ 178,822
Underserved Victim Advocacy and Outreach Program - County Victim Services (XC) Program							
Personnel Services	XC19020410	\$ 86,163	\$ -	\$ 36,981	\$ 5,712	\$ 42,693	\$ 43,470
Operating Expenses	1/1/20-12/31/20	285,561	-	43,044	9,000	52,044	233,517
Equipment	CFDA No. 16.575	-	-	-	-	-	-
Total		\$ 371,724	\$ -	\$ 80,025	\$ 14,712	\$ 94,737	\$ 276,987
Underserved Victim Advocacy and Outreach Program - Elder Abuse (XE) Program							
Personnel Services	XE18010410	\$ 121,842	\$ 36,453	\$ 60,389	\$ -	\$ 96,842	\$ 25,000
Operating Expenses	1/1/19-12/31/19	3,158	1,365	1,793	-	3,158	-
Equipment	CFDA No. 16.575	-	-	-	-	-	-
Total		\$ 125,000	\$ 37,818	\$ 62,182	\$ -	\$ 100,000	\$ 25,000
Underserved Victim Advocacy and Outreach Program - Elder Abuse (XE) Program							
Personnel Services	XE19020410	\$ 122,941	\$ -	\$ 58,731	\$ 22,941	\$ 81,672	\$ 41,269
Operating Expenses	1/1/20-12/31/20	2,059	-	-	-	-	2,059
Equipment	CFDA No. 16.575	-	-	-	-	-	-
Total		\$ 125,000	\$ -	\$ 58,731	\$ 22,941	\$ 81,672	\$ 43,328
Child Advocacy Center Program							
Personnel Services	KC19030410	\$ 96,019	\$ -	\$ -	\$ -	\$ -	\$ 96,019
Operating Expenses	4/1/20-3/31/21	216,481	-	7,560	-	7,560	208,921
Equipment	CFDA No. 16.575	-	-	-	-	-	-
Total		\$ 312,500	\$ -	\$ 7,560	\$ -	\$ 7,560	\$ 304,940
Unserv/Underserved Victim Advocacy and Outreach Program							
Personnel Services	UV19020410	\$ 218,750	\$ -	\$ 88,782	\$ -	\$ 88,782	\$ 129,968
Operating Expenses	1/1/20-12/31/20	-	-	643	-	643	(643)
Equipment	CFDA No. 16.575	-	-	-	-	-	-
Total		\$ 218,750	\$ -	\$ 89,425	\$ -	\$ 89,425	\$ 129,325
Paul Coverdell Forensic Science Improvement Grant Program							
Personnel Services	CQ18140410	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenses	1/1/19-12/31/19	61,314	41,481	19,315	-	60,796	518
Equipment	CFDA No. 16.742	6,600	-	6,218	-	6,218	382
Total		\$ 67,914	\$ 41,481	\$ 25,533	\$ -	\$ 67,014	\$ 900

* Actual non-match expenditures are reported as federal expenditures in the Schedule under the designated CFDA numbers.

COUNTY OF SAN MATEO
 Schedule of Findings and Questioned Costs
 Year Ended June 30, 2020

Section I – Summary of Auditor’s Results

Financial Statements:

Type of auditor’s report issued on whether the financial statements audited were prepared in accordance with accounting principles generally accepted in the United States of America: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? Yes
- Significant deficiency(ies) identified? None reported

Noncompliance material to financial statements noted? No

Federal Awards:

Internal control over major programs:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None reported

Type of auditor’s report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? No

Identification of major programs:

<u>Program Title</u>	<u>CFDA Number</u>
Coronavirus Relief Fund.....	21.019
Aging Cluster.....	93.041, 93.042, 93.043, 93.044, 93.045, 93.052, 93.053
Adoption Assistance	93.659
Medical Assistance Program.....	93.778
Disaster Grants – Public Assistance (Presidentially Declared Disasters)	97.036
Homeland Security Grant Program.....	97.067

Dollar threshold used to distinguish between Type A and Type B programs: \$3,000,000

Auditee qualified as low-risk auditee? Yes

COUNTY OF SAN MATEO
Schedule of Findings and Questioned Costs (continued)
Year Ended June 30, 2020

Section II – Financial Statement Findings

2020-002 Schedule of Expenditures of Federal Awards Accuracy

Material Weakness in Internal Control Over Financial Reporting

Criteria

U.S. Code of Federal Regulations, Title 2, Part 200, section 510(b) *Schedule of Expenditures of Federal Awards* requires recipients of federal awards to prepare a schedule of expenditures of federal awards (SEFA) for the period covered by the entity's financial statements to accurately reflect federal awards expended and amounts provided to subrecipients for individual federal programs.

Condition

During our audit, we identified, and management subsequently corrected, various misstatements in the County's SEFA for the year ended June 30, 2020. Classification of federal programs by pass-through grantor and the identification of pass-through or grant identifying number did not agree to award documents. The following lists the significant adjustments:

1. Total federal expenditures for the Medical Assistance program (CFDA no. 93.778) were understated by \$3.7 million, or 27% of the corrected amount. The misstatement included the following elements:
 - a. \$3.4 million of federal expenditures for the In-Home Support Services (IHSS) component of the program was not reported.
 - b. \$0.3 million of federal expenditures for the California Children's Services (CCS) component of the program was inadvertently excluded due to misinterpretation of the grant award.
2. The Medical Assistance program (CFDA no. 93.778) erroneously reported \$0.4 million as subrecipient expenditures when such funds were not passed through to subrecipients.
3. Total federal expenditures for the Foster Care program (CFDA no. 93.658) were overstated by \$2.1 million, or 20% of the corrected amount due to the improper inclusion of the State-funded portion of expenditures for the Canyon Oaks Youth Center component of this program.
4. Subrecipient expenditures for the Aging Cluster (CFDA nos. 93.041, 93.042, 93.043, 93.044, 93.045, 93.052, and 93.053) were understated by \$2.6 million, or 93% of the corrected amount.
5. Expenditures for the Coronavirus Relief Fund (CFDA no. 21.019) and the Disaster Grants – Public Assistance program (CFDA no. 97.036) were revised several times to correct amounts reported above the federally approved amounts and to remove \$2.5 million of encumbered costs that were erroneously included as expenditures.

Cause

Due to the coronavirus pandemic, the County was challenged with staffing resources. In addition to turnover of staff, there was a need to allocate substantial County resources to address public health and safety needs while managing the significant inflow of new federal funds from the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Effect

The resource constraints adversely impacted the operating effectiveness of controls over the preparation and review of the County's SEFA.

Recommendation

We recommend that the County reevaluate existing processes and controls over the preparation of the SEFA in light of recent operational and other changes, including considerations for adequate staffing resources for the preparation of the SEFA.

COUNTY OF SAN MATEO
Schedule of Findings and Questioned Costs (continued)
Year Ended June 30, 2020

Section II – Financial Statement Findings (Continued)

2020-002 **Schedule of Expenditures of Federal Awards Accuracy** (continued)

Views of Responsible Officials

The views of responsible officials are set forth in the County's Corrective Action Plan.

Section III – Federal Awards Findings and Questioned Costs

None.



COUNTY OF SAN MATEO
OFFICE OF THE CONTROLLER

Juan Raigoza
Controller

Shirley Tourel
Assistant Controller

555 County Center, 4th Floor
Redwood City, CA 94063
650-363-4777
<http://controller.smcgov.org>

COUNTY OF SAN MATEO
Schedule of Prior Year Findings and Questioned Costs
Year Ended June 30, 2020

Prior Year Findings and Questioned Costs

Financial Statement Findings:

None reported.

Federal Awards Findings:

None reported.



COUNTY OF SAN MATEO
OFFICE OF THE CONTROLLER

Juan Raigoza
Controller

Shirley Tourel
Assistant Controller

555 County Center, 4th Floor
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COUNTY OF SAN MATEO
Corrective Action Plan
Year Ended June 30, 2020

The findings listed herein are discussed and numbered consistently with the findings in the Schedule of Findings and Questioned Costs.

Section II – Financial Statement Findings

2020-001 Schedule of Expenditures of Federal Awards Accuracy

In relation to the County of San Mateo (County) single audit for the year ended June 30, 2020, the County hereby submits a corrective action plan for finding number 2020-001 for the accuracy on the schedule of expenditure of federal awards.

The County will adopt the recommendation from the auditor to take further measures to ensure that personnel responsible for communicating federal expenditure data to the Controller’s Office are familiar with SEFA reporting requirements and emphasize the need for reporting federal expenditures on a modified accrual basis. The County will develop procedures to ensure the completeness and accuracy of the amounts provided by departments to be reported on the SEFA.

Contact person responsible for corrective action: Kim Le, Deputy Controller

Anticipated completion date: December 2021

COUNTY OF SAN MATEO
 Supplementary Information
 State of California Department of Community Services and Development
 Schedules of Revenues and Expenditures
 Community Services Block Grant (CSBG) – CFDA No. 93.569

Contract No. 20F-3040, for the period January 1, 2020 to June 30, 2020

REVENUES	Fiscal Year 2019/20	Total Audited Costs	Total Reported Expenses	Total Budget
Grant Revenue	\$ 70,518	\$ 70,518	\$ 70,518	\$ 462,782
EXPENDITURES				
Administrative Costs				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Program Costs				
Sub-Contractors	70,518	70,518	70,518	462,782
Total Expenditures*	\$ 70,518	\$ 70,518	\$ 70,518	\$ 462,782

Contract No. 19F-4442 – Block Grant, for the period June 1, 2019 to January 31, 2020

REVENUES	Fiscal Year 2019/20	Total Audited Costs	Total Reported Expenses	Total Budget
Grant Revenue	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
EXPENDITURES				
Administrative Costs				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Program Costs				
Sub-Contractors	30,000	30,000	30,000	30,000
Total Expenditures*	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000

Contract No. 19F-4040 – Block Grant, for the period January 1, 2019 to December 31, 2019

REVENUES	Fiscal Year 2018/19	Fiscal Year 2019/20	Total Audited Costs	Total Reported Expenses	Total Budget
Grant Revenue	\$ 206,625	\$ 246,825	\$ 453,450	\$ 453,450	\$ 453,450
EXPENDITURES					
Administrative Costs					
Salaries and Wages	\$ -	\$ 14,500	\$ 14,500	\$ 14,500	\$ 14,500
Program Costs					
Sub-Contractors	206,625	232,325	438,950	438,950	438,950
Total Expenditures*	\$ 206,625	\$ 246,825	\$ 453,450	\$ 453,450	\$ 453,450

* Expenditures are reported in the Schedule of Expenditures of Federal Awards under the designated CFDA and pass-through entity numbers.

TAB 9

Program Director's Report



SAN MATEO COUNTY HEALTH
**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W 39th Avenue
San Mateo, CA 94403
650-573-2222 T
smchealth.org/smmc

DATE: October 14, 2021

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont Director, HCH/FH Program

SUBJECT: DIRECTOR'S REPORT & PROGRAM CALENDAR

Program activity update since the September 16, 2021 Co-Applicant Board meeting:

On September 14, Program received the formal Notice of Award specifying the two grant conditions as expected. These were in the areas of Clinical Staffing (policies for Basic Life Support (BLS) verification for all clinical staff and National Provider Data Base checks for all non-Licensed Individual Providers (LIPs)), and Quality Improvement/Quality Assurance (policy for at least quarterly per review of quality of services). The first of these is completed and will soon be submitted. Program continues to work with SMMC staff and the Medical Staff Office (MSO) on the latter condition. The deadline for these submissions is December 13th.

We will soon begin working with our SMMC and SMC Health partners on the planning for "booster" shots of the vaccines as CDC and the State of California release additional guidelines for them.

On September 17, 2021, San Mateo County's Human Services Agency released an Request for Proposals (RFP) for San Mateo County Navigation Center: Homeless Shelter Operations. The RFP calls for an expanded shelter in the current proximity of Maple Street Shelter with significant expanded services (as a Navigation Center) for the county's homeless population. These services include connection to and support in accessing health care services. We are following the RFP closely, as some of the services may overlap or duplicate services under one or more of the current HCH/FH contracts.

In addition, we are following the county's implementation of CalAIM, the state's newest MediCal waiver program. The program appears to call for significant increases and support for enhanced care management services, including to homeless MediCal recipients. There is further discussion of this elsewhere on today's agenda.

Seven Day Update

ATTACHED:

- Program Calendar



**County of San Mateo Health Care for the Homeless & Farmworker Health
(HCH/FH) Program
2021 Calendar (Revised October 2021)**

EVENT	MONTH	NOTES
<ul style="list-style-type: none"> • Board Meeting (October 14, 2021 from 9:00 a.m. to 11:00 a.m.) <ul style="list-style-type: none"> ○ SMMC Audit approval ○ Chair and Vice Chair nominations begins ○ Conflict of Interest Signing 	October	
<ul style="list-style-type: none"> • Board Meeting (November 11, 2021 from 9:00 a.m. to 11:00 a.m.) <ul style="list-style-type: none"> ○ Chair and Vice Chair Elections 	November	
<ul style="list-style-type: none"> • Board Meeting (December 9, 2021 from 9:00 a.m. to 11:00 a.m.) 	December	

BOARD ANNUAL CALENDAR	
Project	Timeframe
UDS Submission – Review	Spring
SMMC Annual Audit – Approve	April/May
Services/Locations Form 5A/5B – Approve	June/July
Budget Renewal - Approve	August/Sept (program)– December/January (grant)
Annual Conflict of Interest Statement	October (and during new appointments)
Annual QI/QA Plan – Approve	Winter
Board Chair/Vice Chair Elections	October/November
Program Director Annual Review	Fall/Spring
Sliding Fee Discount Scale (SFDS)	Spring
Strategic Plan Target Overview	December



TAB 10

Program

Budget/Finance

Report



SAN MATEO COUNTY HEALTH

**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W 39th Avenue
San Mateo, CA 94403
650-573-2222 T
smchealth.org/smmc

DATE: October 14, 2021

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET and FINANCIAL REPORT

For non-COVID operations, preliminary expenditure numbers for August 2021 show expenditures for the month of approximately \$175,611. Total expenditures for the year-to-date are \$2,235,807 of which \$2,195,007 is claimable against the grant. Total projected claimable expenditures for the year are estimated at approximately \$2.9M. With carryover from 2020, we expect to have available funding around \$3.6M, providing for an estimated \$580K of unexpended funds for year's end.

COVID Award expenditures for August totaled \$148,958. We expect the level of activity for the COVID awards to continue to pick up as more of the projects with SMMC come online. Our original COVID awards do not expire until March/April 2022 and the APR award runs through March 2023.

The 3rd Quarter draw-down request to the feds for reimbursement of expenditures will occur soon. At that point we will have a very clear picture of the actual expenditures to date, and be able to make a very good prediction for year-end totals.

Attachment:

- GY 2021 Summary Grant Expenditure Report Through 09/30/21



GRANT YEAR 2021

September \$\$

Details for budget estimates	Budgeted [SF-424]		To Date (09/30/21)	Projection for end of year	Projected for GY 2021
EXPENDITURES					
<u>Salaries</u>					
Director, Program Coordinator					
Management Analyst ,Medical Director new position, misc. OT, other, etc.					
	<u>631,050</u>	43,635	<u>423,114</u>	<u>577,114</u>	<u>690,000</u>
<u>Benefits</u>					
Director, Program Coordinator					
Management Analyst ,Medical Director new position, misc. OT, other, etc.					
	<u>171,990</u>	14,641	<u>103,758</u>	<u>155,000</u>	<u>225,000</u>
<u>Travel</u>					
National Conferences (2500*8)	25,000		325	1,500	25,000
Regional Conferences (1000*5)	5,000			250	5,000
Local Travel	1,500			250	1,500
Taxis	1,000		163	500	1,000
Van & vehicle usage	<u>2,000</u>		<u>706</u>	<u>1,500</u>	<u>1,500</u>
	34,500		1,194	4,000	34,000
<u>Supplies</u>					
Office Supplies, misc.	12,000	58	4,451	7,500	10,000
Small Funding Requests			81,767	82,000	
	<u>12,000</u>		<u>86,218</u>	<u>89,500</u>	<u>10,000</u>
<u>Contractual</u>					
2019 Contracts			129,225	129,225	
2019 MOUs			144,645	144,645	
Current 2020 MOUs	872,000	78,960	634,148	925,000	1,200,000
Current 2020 contracts	1,034,000	40,705	640,005	850,000	850,000
ES contracts (SUD-MH & IBHS)	150,000				
---unallocated---/other contracts					
	<u>2,056,000</u>		<u>1,548,023</u>	<u>2,048,870</u>	<u>2,050,000</u>
<u>Other</u>					
Consultants/grant writer	30,000			5,000	25,000
IT/Telcom	20,000	2,246	16,344	24,000	25,000
New Automation				0	-
Memberships	5,000			2,500	5,000
Training	10,000		16,356	25,000	20,000
Misc	500			500	500
	<u>65,500</u>		<u>32,700</u>	<u>57,000</u>	<u>75,500</u>
TOTAL	<u>2,971,040</u>	175,611	<u>2,195,007</u>	<u>2,931,484</u>	<u>3,084,500</u>
GRANT REVENUE					
Available Base Grant	2,691,632			2,691,632	2,858,632
Carryover	922,375			922,375	
Available Expanded Services Awards **					682,523 carryover
HCH/FH PROGRAM TOTAL	<u>3,614,007</u>			<u>3,614,007</u>	<u>3,541,155</u>
BALANCE	642,967		PROJECTED AVAILABLE	682,523	456,655
					based on est. grant of \$2,691,632
<u>Non-Grant Expenditures</u>					
Salary Overage	13750	1442	10,281	16,000	22,000
Health Coverage	57000	4360	30,519	48,000	57,000
base grant prep	-				
food	2500			750	1,500
incentives/gift cards	<u>1,000</u>				<u>1,500</u>
	74,250	5,802	40,800	64,750	82,000
TOTAL EXPENDITURES	3,045,290	181,413	2,235,807	2,996,234	NEXT YEAR 3,166,500

	BUDGETED	This month	TO DATE	PROJECTED
COVID Expenditures	2021	148958	409,037	535,500
(not included either COVID APR awards)	2020		254,669	
[thru 03/23] Total	2,480,000		663706	

TAB 11

2022/2023 Needs

Assessment



SAN MATEO COUNTY HEALTH
**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W. 39th Avenue
San Mateo, CA 94403
650-573-2222 T
www.sanmateomedicalcenter.org
www.facebook.com/smchealth

DATE: October 14, 2021

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Irene Pasma, Program Implementation and Planning Coordinator

SUBJECT: 2022/2023 Needs Assessment

At the September Board Meeting, the Board brainstormed needs assessment topics of interest. See attachment for full list and existing information on each topic as well as additional information gathered from other stakeholders.

- Per HRSA, the health center completes or updates a needs assessment of the current or proposed population at least once every 3 years, **for the purposes of informing and improving the delivery of health center services**. The Needs Assessment utilizes the most recently available data for the service area and, if applicable, special populations and addresses the following:
 - Factors associated with **access to care** and health care utilization (for example, geography, transportation, occupation, transience, unemployment, income level, educational attainment)
 - The most significant **causes of morbidity and mortality** (for example, diabetes, cardiovascular disease, cancer, low birth weight, behavioral health) as well as any associated health disparities; and
 - Any **other unique health care needs** or characteristics that impact health status or access to, or utilization of, primary care (for example, social factors, the physical environment, cultural/ethnic factors, language needs, housing status)

At the October Board Meeting, the Board will review the attachment, staff will give a recommendation on what the Needs Assessment could focus on, and the Board will decide on who they'd like to invite to participate in the Advisory Group.

Attached: 2022/2023 Needs Assessment Topics

Attachment: 2022/2023 Needs Assessment Potential Topics

HCH/FH Board

- 1. Board and Care needs for people experiencing homelessness**
 - a. 2019 Recuperative Care Task Force Findings confirmed there is a need for Residential Care Facilities for the Elderly for people experiencing homelessness
- 2. Tracking chronic conditions**
 - a. Certain chronic disease outcome data from SMMC is reported to HRSA annually in UDS and shared at quarterly QI/QA Subcommittee Meetings
 - b. Additional metrics of interest to the Board can be analyzed by adding them to the QI/QA Annual Plan.
- 3. Mental Health**
 - a. HCH/FH commissioned a 2019 Substance Use Needs Assessment. The report can be found [here](#).
 - b. BHRS conducted a needs assessment which informed the Wellness Center RFP
 - c. Puente provides mental health services in Pescadero
- 4. Access to healthcare on continuum of housing pathway**
 - a. Limited information.
- 5. Farmworker barriers to care such as health insurance**
 - a. Supervisor Horsley and Health have recently convened multi-disciplinary group to discuss farmworker needs, HCH/FH is participating in those conversations
- 6. Farmworker housing: over crowdedness, impact on health, systematic review of housing on farms and how to improve it**
 - a. Department of Housing is re-vamping their loan program which incentivizes growers to add housing units or refurbish existing units.
 - b. 2016 Agricultural Workforce Housing Needs Assessment provides a comprehensive overview of farmworker housing, it can be found [here](#).
- 7. CalAIMS ([link](#)):**
 - a. Slated to begin January 2022
 - b. HCH/FH is beginning conversation with Health, HPSM, and HSA to understand how Medi-Cal's change in benefit reimbursement may impact HCH/FH activities.
- 8. Recuperative Care Needs:**
 - a. HPSM has launched a 6-bed Recuperative Care program with space to expand

SMMC Leadership/Provider Collaborative:

- 1. Homeless/farmworker perspective regarding receiving care at SMMC**
 - a. SMMC conducts telephone patient satisfaction surveys but limited information on our two populations
- 2. SMMC Provider health beliefs/knowledge about people experiencing homelessness/farmworkers**
 - a. Limited information
- 3. Literacy level of farmworkers**
 - a. Limited information, strategic focus area for SMMC (entire patient pool)