



**HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)**

**FINANCE COMMITTEE MEETING**

May 11, 2023 9:00-9:45am  
 455 County Center, Redwood City, CA 94063, Room 101

**AGENDA**

<b>AGENDA ITEM</b>	<b>SPEAKER(S)</b>	<b>TIME</b>
<b>A. CALL TO ORDER</b>	Robert Anderson	<b>9:00 AM</b>
<b>B. CHANGES TO ORDER OF AGENDA</b>		<b>9:01 AM</b>
<b>C. PUBLIC COMMENT</b>		<b>9:02 AM</b>
<p>Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.</p>		
<b>D. CONSENT AGENDA</b>		
1. Meeting minutes from February 2023	Robert Anderson	<b>9:06 AM</b>
<b>E. REPORTING &amp; DISCUSSION AGENDA</b>		
1. Director’s report – Q1 2023 Budget & Finance Report	Jim Beaumont	<b>9:08 AM</b>
2. Q1 2023 Contractor and MOU update	Gozel Kulieva	<b>9:15 AM</b>
3. Current Program awards update	Gozel Kulieva	<b>9:25 AM</b>
<b>F. BOARD COMMUNICATIONS &amp; ANNOUNCEMENTS</b>		
<p>Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.</p>		
<b>G. OTHER ITEMS</b>		
<b>H. ADJOURNMENT</b>	Robert Anderson	<b>9:45 AM</b>
1. Next meetings: <ul style="list-style-type: none"> <li>- August 10<sup>th</sup>, 2023, 9:00 AM (location pending)</li> <li>- November 9<sup>th</sup>, 2023, 9:00 AM (location pending)</li> </ul>		

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH staff Gozel Kulieva at least five working days before the meeting at [gakulieva@smcgov.org](mailto:gakulieva@smcgov.org) in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board regular meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/meeting/hchfh-meetings>.



**HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)  
 FINANCE COMMITTEE**

[Microsoft Teams Meeting](#)

Phone: (628) 212-0105 ID: 456 156 854#

February 9, 2023, 8:00-8:45am

**Meeting Minutes**

<b>Co-Applicant Board Members</b>	<b>County Staff Present</b>	<b>Members of the Public</b>
Robert Anderson Steve Kraft Francine Serafin Dickson Victoria Sanchez De Alba	Jim Beaumont Gozel Kulieva	

<b>Agenda Item</b>	<b>Discussion / Recommendations</b>	<b>Action</b>
<b>A. Call to order</b>	Meeting was called to order by Robert Anderson at 8:02am.	
<b>B. Changes to order of agenda</b>	No changes.	
<b>C. Public comment</b>	None	
<b>D. Consent agenda:</b> 1. Meeting minutes from January 2023	All items on the consent agenda were approved	Consent agenda was moved by Victoria, seconded by Francine, and approved by all committee members present.
<b>E. Reporting &amp; Discussion agenda</b>  1. Director's report  2. Current HRSA awards – update  3. 2022 Contractor and MOU update	Jim Beaumont presented January 2023 budget and finance report.  Gozel Kulieva reviewed current HRSA awards program receives.  Gozel Kulieva reviewed the annual performance of program contractors and MOU partners.	ACTION – Gozel will work on putting together a summary of awards for the Finance Sub-Committee for the next meeting.  ACTION – Gozel will work on putting together a summary of contracts & MOUs for

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		the Finance Sub-Committee for the next meeting.
<b>F. Board communications and announcements</b>	None	
<b>G. Adjournment</b>	Meeting was adjourned at 8:45 am. The next finance committee meeting is scheduled for May 11, 2023 in person.	Finance committee will reconvene in May 2023. Location details will be provided.

*Meeting minutes respectfully submitted by  
Gozel Kulieva,  
Management Analyst, Healthcare for the Homeless /Farmworker Health Program.*



SAN MATEO COUNTY HEALTH

**SAN MATEO  
MEDICAL CENTER**

San Mateo Medical Center  
222 W 39th Avenue  
San Mateo, CA 94403  
650-573-2222 T  
[smchealth.org/smmc](http://smchealth.org/smmc)

DATE: May 11,2023

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont  
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET and FINANCIAL REPORT

Prior to including April's expenditures, totals for the first quarter were verified and updated in accordance with the actual drawdown submission for federal reimbursement. Based on those figures, there was \$853,922 in grant expenditures for the first quarter.

Preliminary grant expenditures for the month total about \$375,911.95. (Some routine County charges may not have been completed when the report was run.) Total grant expenditures through four months total \$1,229,335. This figure puts us on track to spend at close to our original budget as planned for the year (including current year award and spend-down of some carry-over).

Our preliminary expenditure projection for the 2023 Grant Year (GY) will leave us with around \$473,428 in unexpended funding when compared to our total funds for the year (base grant award plus carryover from GY 2022). This is estimated based on an expected carry-over of around \$1,200,000 (currently being worked on with HRSA).

Attachment:

- GY 2022 Summary Grant Expenditure Report Through 04/30/23





# SAN MATEO COUNTY HEALTH

## 2023 Contract & MOU Expenditures

Jan - April 2023

Contract	Award	Contract Amount	Amount Spent	% YTD 2023
Abode	Base grant	\$ 149,999	\$ 24,171	16%
ALAS Promotores Model	Base grant	\$ 182,200	\$ 24,770	14%
BHRS El Centro	Base grant	\$ 60,000	\$ -	0%
BHRS HCH	Base grant	\$ 90,000	\$ 30,000	33%
BHRS HEAL	Base grant	\$ 150,000	\$ 36,708	24%
Daly City Partnerships	ECV	\$ 51,019		
Life Moves	Base grant	\$ 350,000	\$ 137,650	39%
PHPP AOD Services	Base grant	\$ -	\$ 39,103	
PHPP Mobile Clinic & Street	Base grant	\$ 825,000	\$ 206,250	25%
PHPP ARP Expansion	ARPA	\$ 134,829	\$ 134,829	100%
Puente	Base grant	\$ 169,780	\$ 54,636	32%
Puente	ECV	\$ 5,000	\$ 2,570	51%
Saturday Dental Clinic (Coas	Base grant	\$ 70,000	\$ 4,488	6%
Sonrisas (Base grant)	Base grant	\$ 25,000	\$ 14,720	59%
Sonrisas (Measure K)	Base grant	\$ 98,000		
<b>TOTAL</b>		<b>\$ 2,271,699</b>	<b>\$ 709,896</b>	<b>31%</b>