



**HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)**

**FINANCE COMMITTEE MEETING**

[Microsoft Teams Meeting](#)

Phone: (628) 212-0105 ID: 456 156 854#

December 8, 2022 8:00-8:45am

**AGENDA**

<b>AGENDA ITEM</b>	<b>SPEAKER(S)</b>	<b>TIME</b>
<b>A. CALL TO ORDER</b>	Robert Anderson	<b>8:00 AM</b>
<b>B. CHANGES TO ORDER OF AGENDA</b>		<b>8:01 AM</b>
<b>C. PUBLIC COMMENT</b>		<b>8:02 AM</b>
<p>Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.</p>		
<b>D. CONSENT AGENDA</b>		
1. Meeting minutes from August, 2022	Gozel Kulieva	<b>8:06 AM</b>
<b>E. REPORTING &amp; DISCUSSION AGENDA</b>		
1. Contracts & MOUs financial performance through October 2022	Gozel Kulieva	<b>8:10 AM</b>
2. November 2022 Budget & Finance Report	Jim Beaumont	<b>8:15 AM</b>
	Jim Beaumont	<b>8:20 AM</b>
3. HRSA Announcement for New \$350 Million Initiative to Increase COVID-19 Vaccinations	Jim Beaumont	<b>8:25 AM</b>
4. Next regular meeting:	Gozel Kulieva	<b>8:35 AM</b>
- Monthly vs. quarterly		
- Brown Act, resuming in-person in March 2023		
<b>F. BOARD COMMUNICATIONS &amp; ANNOUNCEMENTS</b>		
<p>Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.</p>		
<b>OTHER ITEMS</b>		
<b>G. ADJOURNMENT</b>	Robert Anderson	<b>8:45 AM</b>

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH staff at least five working days before the meeting at [SMMC\\_HCH\\_FH\\_Program@smcgov.org](mailto:SMMC_HCH_FH_Program@smcgov.org) in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board regular meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/meeting/hchfh-meetings>.

**Healthcare for the Homeless/Farmworker Health Program  
Co-Applicant Board Finance Sub-Committee Meeting Minutes (August 11<sup>th</sup>, 2022)  
San Mateo Medical Center**

Co-Applicant Board Members Present

Robert Anderson  
Victoria Sanchez De Alba  
Steve Kraft

County Staff Present

Jim Beaumont  
Sofia Recalde  
Meron Asfaw

Members of the Public

ITEM	DISCUSSION/RECOMMENDATION	ACTION
<b>Call to Order</b>	Meeting was called to order by Robert Anderson at 8:02am. Everyone present introduced themselves.	
<b>Change to Order of the Agenda</b>	No changes	
<b>Public Comment</b>	None	
<b>Closed session</b>	No closed session	
<b>Consent Agenda:</b> Meeting Minutes from July 14 <sup>th</sup> , 2022	All items on the Consent Agenda were approved.	Consent agenda was <u>MOVED</u> by Steve Kraft and <u>SECONDED</u> by Robert Anderson and <u>APPROVED</u> by all Board Members present.
<b>Reporting Agenda:</b> Contract & MOU Financial Performance through July 2022	Since most of June invoices were paid prior to the County fiscal year end on June 30, not much changed in comparison the July update, other than payment of the Abode and El Centro invoices. Contracted service providers are performing as expected and staff project that ~90% of funds will be expended by the end of the year.	
June 2022 Budget & Finance Report	HCH/FH has drawn down over \$1.6M of grant funds in Grant Year 2022 through June 30, 2022, of which approximately \$450K went to personnel, \$26K to office operations and \$1.14M went to service agreements for the delivery of primary medical, dental, enabling and behavioral health services for people experiencing homelessness and farmworkers and their families.	
COVID-19 Supplemental Funding	The HCH/FH program was awarded \$1,631,875 and currently has ~\$800K remaining to dedicate to new projects prior to the award deadline of 3/31/2023. Staff is working with PHPP to increase staff time to support an additional day of Street and Field Medicine each and retrofit an existing van. Additionally, HCH/FH intends to support a mobile laundry service in Pescadero, County Health's effort to purchase a new electronic health record system and is looking for opportunities to support healthcare services at the forthcoming navigation center.	
<b>Other Items:</b>	None	
<b>Adjournment</b>	Meeting was adjourned at 8:45am. The next Finance Committee Meeting is scheduled for September 8 <sup>th</sup> , 2022.	

## January through October 2022 Contract & MOU Expenditures

Contract	Contract Amount	Amount Spent	% YTD 2022
Abode*	\$149,999	\$65,439	43.6%
<i>ALAS Counseling and Care Coordination (expired)</i>	\$18,720	\$1,560	8.33%
ALAS Promotores Model	\$179,480	\$172,050	95.86%
LifeMoves	\$350,000	\$332,500	95.00%
Puente	\$166,500	\$166,130	99.78%
BHRS HCH	\$90,000	\$89,400	99.33%
BHRS HEAL**	\$150,000	\$0	0.00%
BHRS El Centro (21-22)	\$40,000	\$40,000	100.00%
BHRS EL Centro (22-23) ***	\$60,000	\$0	
PHPP Mobile Clinic & Street/Field Med****	\$825,000	\$618,750	75.00%
PHPP AOD Services*****	\$127,500	\$45,197	35.45%
Saturday Dental Clinic (Coastside Clinic)*****	\$70,000	\$16,472	23.53%
Sonrisas	\$109,190	\$92,415	84.64%
<b>TOTAL</b>	<b>\$2,336,389</b>	<b>\$1,639,913</b>	<b>70.19%</b>



San Mateo Medical Center  
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DATE: December 08, 2022

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont  
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET and FINANCIAL REPORT

Preliminary grant expenditures for the month total about \$84,174, putting our year-to-date expenditures at approximately \$2,109,701. This is running slightly less than our planned expenditures for the year. We now project estimated expenditure just about \$2,900,000 in claimable expenditures for the year.

This projection leaves us with right around \$708,000 unexpended funding when compared to our total funds available for the year. This will increase our available unexpended funds at year-end, leaving some additional funding for utilization within our planned spend-down of carryover funds balances.

In general, we will likely expend 95%-97% of our planned contracting budget, which is significantly better than historical years, and aligns with our planning to spend-down carryover funds. However, the unexpected position vacancies during the year will leave us with an additional \$50,000 in salary and benefits savings. This is what is creating the slightly larger unexpended funds balance.

Attachment:

- GY 2022 Summary Grant Expenditure Report Through 11/30/22



GRANT YEAR 2022

November \$\$

Details for budget estimates	Budgeted [SF-424]		To Date (11/30/22)	Projection for end of year	Projected for GY 2023
<b>EXPENDITURES</b>					
<u>Salaries</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	604,532	33,530	585,956	635,000	721,000
<u>Benefits</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	178,640	10,809	207,129	220,000	270,000
<u>Travel</u>					
National Conferences (2500*8)	4,000		2,623	5,000	15,000
Regional Conferences (1000*5)	2,000			1,000	5,000
Local Travel	500			100	1,500
Taxis	250			400	1,000
Van & vehicle usage	250			500	1,500
	7,000		2,623	7,000	24,000
<u>Supplies</u>					
Office Supplies, misc. Small Funding Requests	3,960	85	3,493	5,000	10,000
	3,960		3,493	5,000	10,000
<u>Contractual</u>					
2021 Contracts			30,375		
2021 MOUs					
Current 2022 MOUs	1,245,000		475,590	1,200,000	1,100,000
Current 2022 contracts	795,000	31,863	771,755	780,000	1,000,000
---unallocated---/other contracts					
	2,040,000		1,277,720	1,980,000	2,100,000
<u>Other</u>					
Consultants/grant writer	17,000	5,565	14,090	20,000	20,000
IT/Telcom	4,200	1,573	17,198	28,000	30,000
New Automation				0	-
Memberships	1,500	749	1,249	2,000	5,000
Training	1,800			2,500	20,000
Misc			243	500	500
	24,500		32,780	53,000	75,500
<b>TOTAL</b>	<b>2,858,632</b>	<b>84,174</b>	<b>2,109,701</b>	<b>2,900,000</b>	<b>3,200,500</b>
<b>GRANT REVENUE</b>					
Available Base Grant	2,858,632		2,858,632	2,858,632	2,858,632
Carryover	749,838		749,838	749,838	
Available Expanded Services Awards **					708,470 carryover
HCH/FH PROGRAM TOTAL	3,608,470		3,608,470	3,608,470	3,567,102
<b>BALANCE</b>	<b>749,838</b>	<b>Available</b>	<b>1,498,769</b>	<b>708,470</b>	<b>366,602</b>
			<b>Current Estimate</b>	<b>Projected</b>	
					based on est. grant of \$2,858,632
<u>Non-Grant Expenditures</u>					
Salary Overage	13,750	950	8,150	12,000	20,000
Health Coverage	57,000	3,206	36,413	48,000	62,000
base grant prep	-				
food	2,500			750	1,500
incentives/gift cards	1,000				1,500
	74,250	4,156	44,563	60,750	85,000
<b>TOTAL EXPENDITURES</b>	<b>2,932,882</b>	<b>88,330</b>	<b>2,154,264</b>	<b>2,960,750</b>	<b>NEXT YEAR 3,285,500</b>

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**FOR IMMEDIATE RELEASE**  
**November 22, 2022**

**Contact: HHS Press Office**  
**202-690-6343**  
[media@hhs.gov](mailto:media@hhs.gov)

## HHS Announces New \$350 Million Initiative to Increase COVID-19 Vaccinations

*HHS will distribute funding to health centers to support community-based vaccination events and outreach focused on underserved populations*

Today, the U.S. Department of Health and Human Services (HHS), through the Health Resources and Services Administration (HRSA), announced a new \$350 million initiative for HRSA-supported health centers to increase COVID-19 vaccines in their communities, with a specific focus on underserved populations. This funding will support health centers administering updated COVID-19 vaccines through mobile, drive-up, walk-up, or community-based vaccination events, including working with community-based organizations, and other efforts to increase the administration of COVID-19 vaccines.

“Community health centers save lives,” said HHS Secretary Xavier Becerra. “We will continue to reach, vaccinate, and protect our most vulnerable people across the country working together with community health centers and community-based organizations. We have seen COVID infections increase in prior winters, and it does not have to be that way this year. We now have updated COVID-19 vaccines to protect communities against the Omicron strain. Our message is simple: Don’t wait. Get an updated COVID-19 vaccine this fall. It’s safe and effective.”

“As community-based organizations that have built deep relationships with their patients and neighborhoods, health centers are uniquely positioned to increase COVID-19 vaccinations,” said HRSA Administrator Carole Johnson. “These funds will ensure that people who live in underserved communities have access to updated COVID-19 vaccines this winter through community-based vaccination events hosted by health care providers and organizations they trust.”

The Expanding COVID-19 Vaccination initiative will provide resources directly to health centers throughout the country to increase COVID-19 vaccinations this winter by addressing the unique access barriers experienced by the underserved populations that health centers serve. HRSA anticipates these efforts will also increase flu and childhood vaccinations through combined vaccination events. All HRSA-funded health centers, as well as health center look-alikes that received American Rescue Plan funding, will be eligible. These funds build on the previous investments made to HRSA-funded health